

HIMACHAL PRADESH POWER CORPORATION LIMITED (HPPCL)

(A State Govt. Undertaking)

SECTION-I

DETAILED [NOTICE INVITING TENDER (NIT) / INVITATION FOR BIDS (IFB)]

(E-Tender Mode only)

Online tenders/bids are hereby invited by the undersigned, for & on behalf of Himachal Pradesh Power Corporation Limited for the **procurement and Installation/Integration of 4 nos. of AMR Energy meter in the control room of the power house to transfer the real time data to the various agencies for the Billing and Monitoring purposes at Sawra Kuddu HEP (111MW), HPPCL, Hatkoti Tehsil Jubbal Distt. Shimla H.P-171216 from Original Equipment Manufacturer (OEM) i.e SECURE Meters Limited & its authorized dealers (OES)** subject to below mentioned terms & conditions.

1.	Bid No.:	HPPCL-SKHEP-PnC-e-NIT-2025-26-Tender-04 Dated 01.09.2025
2.	Bid Title/Name of work:	procurement and Installation/Integration of 4 nos. of AMR Energy meter in the control room of the power house to transfer the real time data to the various agencies for the Billing and Monitoring purposes at Sawra Kuddu HEP (111MW), HPPCL, Hatkoti Tehsil Jubbal Distt. Shimla H.P-171216
3.	Bidding Procedure:	Open Tendering basis-Single Stage Single Envelop.
4.	Bid Security (Earnest Money Deposit):	Rs. 30,000/-
5.	Cost of Bid/Tender Document(s):	Rs. 1,180/- (i/c GST)
6.	Completion period of contract	05 weeks including Installation/Integration of 4 nos. of AMR Energy meter in the control room of the power house from the date of issuance of LOA.
7.	Start Date & Time of Sale of Bid/Tender Document(s):	01/09/2025 at 16:59 Hrs
8.	Start Date & Time of Download of Bid/Tender Document(s):	01/09/2025 at 17:00 Hrs
9.	Last Date & Time of Download of Bid/Tender Document(s):	08/09/2025 at 15:00 Hrs
10.	Last Date & Time of Bid Submission:	08/09/2025 up to 17:00 Hrs
11.	Date & Time of Bid Opening:	09/09/2025 at 11:00 Hrs

The detailed tender notification can be viewed/downloaded free of cost from the HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL> or HPPCL website www.hppcl.in. Bidders/Vendors shall register themselves on the HPPCL E-Tendering web Portal to download Bid/Tender Documents and to submit their bids. Subsequent amendments shall be posted only on the above Portal; hence, Bidders are advised to visit the said Portal regularly.

For further details, please contact: Office of the Senior Manager (P&C), Sawra Kuddu Hydro Electric Project, HPPCL, Hatkoti, Distt.-Shimla, Teh.-Jubbal-171206 Distt.-Shimla, (HP), Tel. +91-7807009995 & 8894009990, e-mail ID: procurement.skhep@gmail.com

A. INSTRUCTIONS FOR REGISTRATION OF BIDDERS/VENDORS:

- i) Before registration, the bidders must read the important information available at Register Page of HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL>.
- ii) Bidders are required to register on HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL> by using **Register** option on the Portal and after making following payment:

DESCRIPTION OF PAYMENT	MODE OF PAYMENT
Total Annual Registration Charges of INR 2,000/- only (Rupees Two Thousand Only) + applicable GST to be paid to the Tender Wizard (Non-Refundable) in the form of E-payment.	E-Payment applicable on web portal, only after that Bidder's account will be enabled.

- iii) As part of the registration process, the bidder(s) will be required to choose a unique username and assign a password for their accounts.
- iv) Bidders are advised to register their valid **e-mail address** and **mobile numbers** as part of the registration process. These would be used for all communications from the HPPCL E-Tendering web Portal directly with the bidder(s).
- v) Upon registration, the bidder(s) will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA (Controller of Certifying Authority), India.
- vi) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- vii) After registration, Bidder can log in to the Portal through the secured log-in by entering their user ID/password and the password of the DSC/e-Token.

Note: Bidder/Vendor Registration is valid for one (01) year. The bidders have to re-register themselves for subsequent year and so on.

B. SEARCHING FOR TENDER DOCUMENTS:

- i) The bidders shall search for various tenders published on the Portal, by using “Tender Free View” option under “E-Tenders” Tab of the Portal.

C. REQUEST FOR TENDER(S) AND DOWNLOADING OF BID/TENDER DOCUMENT(S):

- i) Read carefully the ‘Bidder Tender Manual’ under ‘Help Manuals’ option of the Portal.
- ii) After registration, bidders have to submit request electronically through their login User ID on the Portal.
- iii) The bid/tender Documents can be downloaded after making following prescribed payments:-

DESCRIPTION OF PAYMENT	MODE OF PAYMENT
Tender Processing fee Rs.1534/-only (inclusive of applicable GST) to be paid to the Tender Wizard (Non-Refundable) in the form of e-payment.	E-payment through E-payment gateway, only after that bid/tender document(s) will be released for viewing /downloading.
Cost of bid/tender documents	Rs. 1,180/- (i/c GST)
Bid Security / Earnest Money Deposit (EMD)	Rs.30,000/-

D. PREPARATION OF BIDS:

- i) For preparation of the bid(s), the bidder(s) should take into account the corrigenda (if any) published on the tender document before submitting their bids.
- ii) Bidder(s) is advised to go through the tender advertisement and the tender document carefully to understand the documents required to be uploaded as part of the bid. Please note the number of bid documents to be uploaded including the names and content of each of the document that need to be uploaded. Any deviations from these may lead to rejection of the bid.
- iii) Bidder(s), in advance, should prepare the bids & documents to be uploaded, as indicated in the tender document/schedule. The documents should be in PDF/ XLS /RAR/JPG formats.
- iv) To avoid the time and effort required in uploading the same set of standard documents as a part of every bid, a provision of uploading such standard documents (e.g. Copy of PAN, GST Certificate, EPFO registration, A-Class Government Electrical License, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “Doc Library” option available to them to upload such documents.

Note:

- 1. Doc Library is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in Doc Library, this does not automatically ensure these Documents being part of Technical Bid.***

2. For more detail, Read carefully the ‘Bidder Tender Manual’ under ‘Help Manuals’ Option of the Portal.

E. SUBMISSION OF BIDS:

- i) Bidder should log into the Portal well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) The bidder’s authorized representative has to digitally sign and upload the required bid/Tender documents one by one as indicated in the bid/tender document(s).
- iii) The bidder(s), along with its bid, should submit/upload Notarized Power of Attorney supported with necessary supporting documents in respect of its authorized representative, as written confirmation of authorization to digitally sign on behalf of the Bidder.
- iv) Bidder has to select the payment option as “online” to pay the Bid/Tender Document fee/Bid Security i.e. Earnest Money Deposit (EMD) as applicable and enter details thereof.
- v) Bidder should prepare/submit the Bid Security (EMD) as per the instructions specified in the bid/tender document and upload the scanned /PDF copy of payment made against EMD on e-Tender Portal.
- vii) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the Price Bid file is found to be modified by the bidder, the bid will be rejected.
- viii) The server time (which is displayed on the bidders’ dashboard will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

Note:

- 1. For more detail, Read carefully the ‘Bidder Tender Manual’ under ‘Help Manuals’ Option of the Portal.***

F. ASSISTANCE TO BIDDERS:

- i) Any queries relating to the bid/tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii) Any queries relating to the process of online bid submission or queries relating to HPPCL E-Tendering web Portal in general may be directed to the 24x7 Portal Helpdesk.

G. OTHER TERMS & CONDITIONS:

- 1. All amounts mentioned above, except Bid Security (EMD), are non refundable. EMD deposited against other procurement(s) shall not be transferable to this tender and vice versa.

- a. HPPCL will not be responsible for costs or expenses incurred by bidders in connection with the preparation or submission of bids and site visit etc. The bidder shall at his own cost visit the site where works is to be carried-out for acquainting himself regarding the site conditions.
 - b. In case the scheduled date happens to be a holiday, the tenders will be opened on next working day.
 - c. Telegraphic Tenders/ Conditional Tenders/ Tenders through other than prescribed mode will not be entertained.
 - d. Bids will be accepted only through e-mode and not through Hard Copies.
 - e. HPPCL reserves the right to reject any or all tenders without assigning any reason thereof.
 - f. The bid documents are not transferable and cost of bid document is not refundable under any circumstances.
2. The bidder must submit their bids with the same name in which it was registered on the HPPCL E-Tendering web Portal.
 - a. Bids after due date & time will not be accepted under any circumstance.
 - b. HPPCL shall not be responsible for delay/failure due to network problem.
 - c. Detailed Terms & Conditions can be seen in the Bid/Tender Document.
3. Bidder must be the Original Equipment Manufacturer of BFV and its associated auxiliaries of Sawra Kuddu HEP (2x50 MW).
4. The work should be carried out to the entire satisfaction of the Engineer-in-Charge.
5. No advance payment shall be released to the contractor.
6. 100% of the contract value along with applicable GST shall be released on completion of the entire supply and installation to the entire satisfaction of Engineer-in-Charge against the submission of GSTIN Invoices/bills to the Engineer-in-Charge in original, copy of transport bill i.e. LR/GR & copy of e-way bill etc. and against the submission of Bank Guarantee of 10 % of contract value valid till expiry of Defect Liability Period which is 18 months from the date of actual completion of supply.
7. The GST shall be paid extra as per actual applicability at the time of invoicing on actual values of work done.
8. Other applicable Taxes/Cess/Security will be deducted from the bill as per prevailing rules & regulations.
9. Any written correspondence relating to the tender may be made at the following address:-

Senior Manager (P&C),
Sawra Kuddu Hydro Electric Project,
HPPCL, Hatkoti, Distt.-Shimla,
Teh.-Jubbal-171206 Distt.-Shimla, (HP)
Email:- procurement.skhep@gmail.com

10. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

11. The Contractor / bidder must visit the site of work in their own interest. HPPCL will not be responsible for costs or expenses incurred by bidders in connection with the preparation or submission of bids and site inspection/visit etc.
12. Submission of tender by a bidder implies that he has read the NIT and all other tenders documents and has made himself aware of the scope and specifications of the work to be done and of conditions and other factors which may have bearing on the execution of the work.
13. The offer shall remain valid for a period of 90 days from the date of submission of the tender.
14. Conditional Tenders/ Tenders through other than prescribed mode will not be entertained.
15. A bidder should quote item wise unit rates sub-totals and total prices in figures as well in words. It should not contain any interlineations or overwriting.
16. The bid documents are not transferable and cost of bid document is not refundable under any circumstances.
17. Bids after due date & time will not be accepted under any circumstances.
18. HPPCL shall not be responsible for delay/failure in submission of the bids.
19. The manpower engaged for subject cited work shall be equipped with safety gears.
20. Any kind of losses/ damages occurred during the execution of work, the contractor will be fully responsible for the same and nothing will be paid by HPPCL.
21. The contractor will be fully responsible for any type of accident (non-fatal/fatal) that takes place during the execution of work.
22. The contractor is liable to pay minimum wages to skilled / semi-skilled worker/un-skilled workers engaged by him for this work as per the minimum wages fixed by the Labor and Employment Department, Govt. of Himachal Pradesh under Minimum Wages ACT or any other applicable law and nothing extra on this account shall be paid by HPPCL. The minimum wages of skilled / semi-skilled worker/un-skilled workers as revised by Govt. of HP/Labour & Employment Department from time to time shall be reimbursed by HPPCL to the contractor on production of documentary proof.
23. One day rest to the labour after continuous working of 6 days should be given and shall be ensured by the contractor.
24. All statutory provisions of various Labour Laws/Acts, PF Rules and other Statutory Provision should be duly complied with.
25. For any help on e-tendering on HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL>, Please contact: Mr. Prakash Chand, Mob. No.:-8261922200, E-mail:-prakashchand@etenderwizard.com OR pcshimlaiti@yahoo.com

-sd/-

**Senior Manager (P&C),
Sawra Kuddu Hydro Electric Project,
HPPCL, Hatkoti, Distt.-Shimla,
Teh.-Jubbal-171206 Distt.-Shimla, (HP)
Email:- procurement.skhep@gmail.com**