



**Himachal Pradesh Power Corporation Limited**  
*(A State Government Undertaking)*  
**Himfed Building, New Shimla-171009**  
**Phone No. 0177-2670633,2671831**  
**CIN-U4010HP2006SGC030591**

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**Non-Refundable**

TENDER SET NO. HPPCL /P&A/APO (Estate)/Office Canteen/2020-21 -9668-71 Dated: 30.09.2020

Tender Document Cost: Rs.500/- (Rupees Five Hundred only)  
+GST applicable

## **TENDER DOCUMENT**

**For**

**Running of canteen of HPPCL at Shimla  
(Himfed Building, BCS, New Shimla).**



**Himachal Pradesh Power Corporation Limited**  
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**TENDER NOTICE**

Single Bid sealed quotations are hereby invited on behalf of M.D. Himachal Pradesh Power Corporation Ltd. for running of canteen of HPPCL at Shimla (Himfed Building, BCS, New Shimla), on the terms & conditions as per ANNEXURE "A" so as to reach in the office of under signed on or before **07.10.2020** up to 12:00 PM and the same shall be opened on the same day at 3:00 PM in the presence of intending bidders or their authorized representatives, who may wish to be present.

Sr. No.	Description Of Items	Unit	Rate (in Rupees)
1.	<b>Breakfast:</b> - Prantha-2 Nos., Curd/Tea <b>Or</b> Butter Slice (4 pcs.) with Milk (200 ml)	Per Plate	
2.	<b>Lunch Half:-</b> Dal + Rice Basmati (1060)+ 2 Chapatti. <b>Or</b> Veg. +4 Chapatti +Onion	Per Plate	
3.	<b>Full Lunch :-</b> Dal + Rice Basmati (1060) + Veg+ 4 Chapatti. + Salad <b>Or</b> Dal + Veg. +6 Chapatti. + Salad	Per Plate	
4.	<b>Lunch special for meeting</b> (1 item of paneer + dal+ veg+ Raita+ Rice Basmati(1060)+Chapatti +Salad+ Sweet dish)	Per Plate	
5.	<b>Lunch special for Retirement (Dham)</b>	Per Plate	
6.	1 Prantha + Pickle	Per Prantha	
7.	Butter (Amul) + Bread Slice	2 Pair	
8.	Snacks: - Samosa	Per. PCs.	
9.	Bread Pakora	Normal Per. Pcs Stuffed Per. Pcs	
10.	Sweet Dish:- Gulab Jamun/Rassgulla/Besan	Per. Pcs.	
11.	Pakora	Per Kgs	
12.	Lassi	Per Glass (200 ml)	
13.	Nimbu Pani	Per Glass (200 ml)	
14.	Milk	Per Glass (200 ml)	
15.	Curd	Per Bowl (250 gms)	
16.	Juice	Per Packet	
17.	Tea	Per Cup	
18.	Black Tea	Per Cup	
19.	Lemon Tea	Per Cup	
20.	Green Tea	Per Cup	
21.	Coffee	Per Cup	
22.	Dip Tea	Per Cup	
23.	Maggi Per Bowl (100 gms)	Plain With vegetables	
24.	Single Chapatti	Each	
25.	Dal/Sabji	Per Katori in ml	

## **ANNEXURE "A"**

### **GENERAL TERMS AND CONDITIONS:-**

1. Contractor should engage 2 Nos. helpers and 1 Nos. of cook for table services to the HPPCL officers/officials.
2. Weekly Menu will be intimated at the time of award of tender
3. The undersigned reserve the right to accept or reject all the quotations without assigning any reasons.
4. Proper cleanliness & maintenance of hygiene's should be maintained for preparation and supply of eatables. The preparation should be in approved vegetables oil only.
5. The firm/contractor shall be solely responsible for maintaining hygiene/genuinely of the food /food products being served to the officers/officials. Any lapse/incident leading to deficiency in service w.r.t. the quality of items shall be sole responsibility of the contractors.
6. The space for the functioning the canteen will be provided by HPPCL. The contractor shall maintain the same at his own cost after handing over to him.
7. Fridge, Microwave/Oven, Aqua guard will be provided by HPPCL.
8. The firm will arrange commercial cooking gas, Gas Chullah and crockery at its own.
9. The electricity and water will be provided by HPPCL in the premises.
10. The contractor should be experienced and there should have minimum three years of experience in particular work. Experience certificate is required with submission of tender document
11. The contractor shall be responsible for any injury or mishappening while working in the canteen, the HPPCL will not be responsible and liable for any compensation whatever.
12. The canteen contractor will have to deposit a refundable security of Rs.20, 000/- with HPPCL which will be refunded on expiry of the contract period and no interest will be payable on such deposit. It is also added that amount of security will be forfeited, if the contractor terminate the contract agreement before the time period specified in the agreement.
13. The contract will be initially for a period of one year from the date of award of letter, which can be extended further on the mutually agreeable terms and conditions subject to satisfactory performance of the services.
14. The contract can be terminated by HPPCL by giving a notice of 30 days in writing in the event of failure to execute the works as per contract provision.
15. The canteen shall normally be run/opened w.e.f. 8:00 AM to 6:00 PM regularly on all working days.

16. The quality/quantity will be checked regularly by the Estate Office/representative and any shortcoming shall be reported in writing thereof. If the same shortcomings w.r.t. quality/quantity/service is repeated, then a penalty shall imposed and deducted from any dues payable to the firm/contractor. The decision of the In-charge of HPPCL shall be binding and final in this regard.
17. The contractor/firm shall make arrangements for running the canteen beyond 6:00 PM on working days (in case of meetings/late sitting of officers/officials) which will be conveyed at least 5 hours prior i.e. by 1:00 PM. Also such arrangement shall have to be made on non-working days/holidays etc. for specified hours which will be conveyed one day earlier. No extra payment shall be made on this account whatsoever.

**APO (Estate)**

HPPCL /P&A/APO (Estate)/Office Canteen/2020-21-9668-71

Dated: 30.09.2020

**Copy Forwarded to:-**

1. *The Addl. General Manager (F), HPPCL, Shimla-5 for information please.*
2. *The Sr. Manager (IT), HPPCL, Uttam Bhawan, Shimla for uploading the above Tender on the website of HPPCL.*
3. *The Manager (F), HPPCL, Himfed Bhawan, for information please.*
4. *Notice Board.*

**APO (Estate)**