



Himachal Pradesh Power Corporation Limited

(A State Govt. Undertaking)

Himfed Building, BCS, New Shimla, Shimla-171009.
Phone: 0177-2670633, Fax No.: 0177-2671589
CIN:U40101HP2006SGC030591

Advertisement No. 1/2024

Issue Date: 1st March, 2024

Closing Date: 10th March, 2024

Notification for Apprenticeship Training (Female Candidates Only)

As an initiative under the Himachal Pradesh Power Sector Development Program aided by the World Bank, Himachal Pradesh Power Corporation Limited (HPPCL) invites application from ELIGIBLE FEMALE CANDIDATES for undergoing one year apprenticeship training (without any extension whatsoever) in the Discipline/ trades mentioned below:

Sr. No.	Discipline/Trade	No. of Seats
1	Electrical	12
2	Civil	10
3	Human Resource	5
4	Finance & Accounts	5
5	Law	3
	TOTAL	35

For detailed terms & conditions for the engagement of Apprentices in HPPCL, kindly visit the official website of HPPCL i.e. www.hppcl.in

The Interested candidates are required to submit their application on the prescribed format on the following email address by attaching the scanned application form on or before closing date of the application i.e **10th March, 2024**. No other means/ mode of application shall be accepted.

Email address: apprentice2024@hppcl.in


Deputy General Manager (P&A)



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S.N	Discipline/ Trade	No. of Seats	Qualification	
			Essential	Desirable
1	Electrical	12	Full time B.E./ B. Tech. (Electrical) and B.E./ B. Tech. (Electrical & Electronics) from a recognized University / Institute of India.	Knowledge of custom, manners and dialects of Himachal Pradesh and suitability for engagement in peculiar conditions prevailing in Himachal Pradesh.
2	Civil	10	Full Time Degree in Civil Engineering discipline from a recognized University/Institute of India.	
3	Human Resource	5	Full time graduate with MBA (HR/Personnel) from a recognized University/Institute of India.	
4	Finance & Accounts	5	Full time CA/ ICWA/ M.Com / MBA (Finance) from a recognized University/ Institute. Candidates with M.Com/ MBA (Finance) should have also passed B.Com at Graduation Level.	
5	Law	3	Full Time Graduate Degree in Law from a recognized University/Institute	
	TOTAL	35		

Note: In case if seats in any trade /discipline are not filled/ remain vacant due to non-availability of eligible candidates, the same will be diverted to other trade/discipline.

DETAILED TERMS & CONDITIONS

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1. **No application shall be entertained after closing date.**
2. **Age Limit:** The minimum age limit is 18 years and the maximum will be 30 years as on 01.01.2024. (Relaxable by 05 years for SC/ST/OBC (Non-Creamy Layer)/PWDs/ PAFs of HPPCL)
3. **Stipend: Rs. 9000/- Per Month.**
4. Bachelor accommodation will be provided in projects, **subject to availability only**. Apart from monthly stipend as described above, no other monetary or non-monetary benefits such as HRA, Conveyance, Medical Facility etc. shall be admissible to Apprentices.
5. **Training duration:** One Year.
6. **Order of preference to PAF/PAA:**
 - i) Candidates belonging to Project Affected Family (PAF) of HPPCL.
 - ii) Candidates belonging to Project Affected Areas (PAA) of HPPCL.

Candidates belonging to Project affected Family/ Areas have to attach documentary proof for the same, duly signed by the Concerned Deputy Commissioner or Head of Project, HPPCL strictly as per the R&R Plan of HPPCL.

7. **Only Female candidates are eligible to apply. Preference to the extent of 80% of vacancy shall be given to bonafide resident of State.**
8. Candidates should be eligible with respect to age criteria and educational qualification as on **01.01.2024**. Result awaited candidates need not apply.
9. Candidates with qualification acquired through Distance Learning Mode or Part Time Mode or Correspondence Mode shall not be considered.
10. Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma /Degree examination, its equivalent aggregate percentage of marks must be indicated in the Application Form as per the norms adopted by University / Institute.
11. Candidates have to apply for **ANY ONE TRADE / DISCIPLINE ONLY**. Candidates applying for more than One Trade/ discipline will not be considered and their applications will be summarily rejected.
12. No extension of apprenticeship will be given after the completion of one year apprenticeship training by HPPCL.
13. HPPCL shall have no obligation to offer regular employment to apprentices during and /or after the completion of apprenticeship period.
14. **The candidates who have already undergone training or job experience of one year or more after completion of their educational qualification shall be ineligible.**
15. **Selection Criteria:** There will be no interviews. The eligible candidates will be shortlisted on the basis of merit list formed on the basis of marks secured in Matriculation examination (10th), 12th or ITI Course/ Diploma and essential qualification of the trade, as per following details:

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16. The candidates will be shortlisted on the following criteria:-
- Weightage of Marks obtained in Matriculation: 20%
 - Weightage of Marks obtained in 10+2 or Diploma (In case of both, whichever is higher): 20%
 - Essential Qualification: 60%
- Total Marks: 100**
17. The list of shortlisted candidates will be displayed in the official website of HPPCL. No separate intimation shall be made in this regard.
18. The candidates shortlisted on the basis of the information provided in the Application Form shall have to produce all original testimonials/certificates at the time of verification/ documentation. In case any information/claim made by the applicant in her application is found to be false, the candidature of such applicant shall be cancelled and she shall be liable for prosecution. Also the candidate will have to produce a certificate of medical fitness before joining.
19. The candidate must ascertain the correctness of all information before filling the Application Form and its final submission.
20. The shortlisted candidates shall be called for document verification in ratio of 1:3 for each seat.
21. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full etc. No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability / insufficient number of candidates.
22. The candidate must have an active email ID and Mobile Number which must be valid for at least next one year. All future communication including Corrigendum / Addendum with regard to this advertisement with candidate will take place only through official website of HPPCL i.e. www.hppcl.in
23. **Application Form:-** Application form can be downloaded from the official website of HPPCL i.e. www.hppcl.in. No application on any other format will be accepted.
24. **Other Terms & Conditions:-**
1. The candidate must apply on prescribed format.
 2. The applicant shall write her name as per the matriculation certificate in the relevant column of the application.
 3. Incomplete application form shall be rejected straightaway without assigning any reason.
 4. The candidate must ensure their eligibility in respect of category, age & essential qualification(s) etc. as mentioned in the advertisement to avoid rejection at any later stage.
 5. The HPPCL reserves to right to withdraw the advertisement / notice at any point of time.
 6. The advertisement is also available on the website of HPPCL i.e. www.hppcl.in

HOW TO APPLY:

The eligible candidates can submit their application on the following **email address by attaching the scanned application form** on or before closing date of the application i.e. 10th March, 2024. No other means/ mode of application shall be accepted.

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APPLICATION FORM FOR ENGAGEMENT OF APPRENTICES

1. Trade applied for
2. Name of Applicant.....
3. Father's Name
4. Mother's Name
5. Date of Birth
- (as per Matriculation Certificate)
6. Age as on 01.01.2024
7. Whether age relaxation required (Yes/No)

Affix latest self attested stamp size photograph with white back ground

If Yes, then put tick Mark in the box for the category to which the candidate belongs (please attach the documentary proof in support of the category)

- | | |
|--------|--------------------------|
| a) SC | <input type="checkbox"/> |
| b) ST | <input type="checkbox"/> |
| c) OBC | <input type="checkbox"/> |
| d) PwD | <input type="checkbox"/> |
| e) PAF | <input type="checkbox"/> |

8. Bonafide Himachali (Yes / No)

9. Put a tick Mark in the box for the category to which the candidate belongs.

- | | |
|--|--------------------------|
| a) Candidates belonging to Project affected family | <input type="checkbox"/> |
| b) Candidates of concerned Project affected Area | <input type="checkbox"/> |

Note:- Candidates belonging to project Affected Families / Areas requested to attach documentary proof of their belonging to Project affected families and project affected areas from the concerned Deputy Commissioner or Head of the Project, HPPCL as per the Relief and Rehabilitation Plan of HPPCL.

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10. Educational Qualification

Examination	Roll No.	Year of Passing	Board / University	Total Marks	Marks Obtained	%age
Matriculation						
10+2						
ITI						
Graduation with name of Exam						
Post Graduation with name of Exam						

11. Professional Qualification

Examination	Roll No.	Year of Passing	Board/ University	Total Marks	Marks Obtained	%age

12. Correspondence Address

.....

Pin Code

13. Permanent Address

.....

Pin Code

14. Contact Detail :- Mobile. No....., email

(not to be changed during the selection process)

DECLARATION BY THE CANDIDATE

I hereby declare that the particulars furnished in this application form are true, complete and correct to the best of my knowledge and belief. I undertake that in the event of information furnished in this application form is found false or incorrect at any stage, my candidature shall be liable to be rejected. I also solemnly declare that I do not suffer from any of the disqualification shown in the detailed advertisement and I am eligible in all respects according to eligible criteria mentioned in the said advertisement. I have valid documents in support of the information furnished by me in the application form and have not undergone training or job experience of one year or more after completion of educational qualification.

Date

Place

(Signature of the Applicant)