



Himachal Pradesh Power Corporation Limited

(A State Government Undertaking)

Himfed Building, BCS, New Shimla, Shimla-9

Phones: 0177-2670633, 2671831

CIN U4010HP2006SGC030591

No. HPPCL/PRM/2/2025- **7688**

Dated: **26.07.25**

Notification for Apprenticeship Training (Female Candidates Only)

As an initiative under the Himachal Pradesh Power Sector Development Program aided by the World Bank, Himachal Pradesh Power Corporation Limited (HPPCL) invites application from **ELIGIBLE FEMALE CANDIDATES** for undergoing one year apprenticeship training (without any extension whatsoever) in the trades mentioned below:-

S.N	Discipline/ Trade	No. of Seats	Qualification	
			Essential	Desirable
1	Electrical	10	Full time B.E./ B. Tech. (Electrical) and B.E./ B. Tech. (Electrical & Electronics) from a recognized University / Institute of India.	Knowledge of custom, manners and dialects of Himachal Pradesh and suitability for engagement in peculiar conditions prevailing in Himachal Pradesh.
2	Civil	5	Full Time Degree in Civil Engineering discipline from a recognized University/Institute of India.	
3	Human Resource	3	Full time graduate with MBA (HR/Personnel) from a recognized University/Institute of India.	
4	Finance & Accounts	3	Full time CA/ ICWA/ M.Com / MBA (Finance) from a recognized University/ Institute. Candidates with M.Com/ MBA (Finance) should have also passed B.Com at Graduation Level.	
5	Secretarial Discipline (Company Secretary)	1	Professional Pass from the Institute of Company Secretaries of India. Preference shall be given to candidates holding B.Com qualification at graduation level from a recognized Institute/ College/ University.	
	TOTAL	22		

Note: In case, if seats in any trade /discipline are not filled/ remain vacant due to non-availability of eligible candidates, the same will be diverted to other trade/discipline. The seats are tentative and likely to increase or decrease.

Desirous candidates who fulfill the requisite eligibility criteria for the above mentioned trades may appear for document verification on the following dates, time and venue:-

Date	Timings	Venue
4 th August, 2025 & 5 th August, 2025	11:00AM to 5:00 PM	Corporate Office, HPPCL, Shimla

Dy. General Manager (P&A)

DETAILED TERMS & CONDITIONS

1. **Age Limit:** The minimum age limit is 18 years and the maximum will be 30 years as on 01.01.2025. (Relaxable by 05 years for SC/ST/OBC (Non-Creamy Layer)/PWDs/ PAFs of HPPCL)
2. **Stipend:** Rs. 9000/- Per Month. Apart from monthly stipend; no other monetary or non-monetary benefits such as HRA, Conveyance, Medical facility etc. shall be admissible to apprentices.
3. **Bachelor accommodation** will be provided in projects, **subject to availability only**.
4. **Training duration:** One Year (without any extension whatsoever).
5. **Only FEMALE candidates are eligible to apply.** Result awaited candidates need not to apply.
6. Candidates with qualification acquired through Distance Learning Mode or Part Time Mode or correspondence mode shall not be considered.
7. Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma /Degree examination, its equivalent aggregate percentage of marks must be indicated in the Application Form as per the norms adopted by University / Institute.
8. Candidates have to apply for **ANY ONE TRADE / DISCIPLINE ONLY**. Candidates applying for more than One Trade/ discipline will not be considered and their applications will be summarily rejected.
9. No extension of apprenticeship will be given after the completion of one year apprenticeship training by HPPCL.
10. HPPCL shall have no obligation to offer regular employment to apprentices during and/or after the completion of the apprenticeship period.
11. The candidates who have already undergone training or job experience of one year or more after completion of their educational qualification shall be ineligible.
12. **Selection Criteria: There will be no interviews.** The candidates have to attend the document verification in person on the prescribed dates. Subsequently, the eligible candidates will be shortlisted and selected on the basis of merit list formed on the basis of marks secured in Matriculation examination (10th), 12th or ITI Course/ Diploma and essential qualification of the trade, as per following details:

The candidates will be shortlisted on the following criteria:-

- Weightage of Marks obtained in Matriculation: 20%
- Weightage of Marks obtained in 10+2 or Diploma (In case of both, whichever is higher): 20%
- Weightage of Marks obtained in essential qualification: 60%

Total Marks: 100

13. **Order of preference for selection:**

- i) Candidates belonging to Project Affected Family (PAF) of HPPCL.
- ii) Candidates belonging to Project Affected Areas (PAA) of HPPCL.
- iii) Candidates in order of merit.

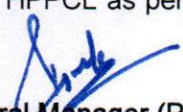
Candidates belonging to Project affected Family/ Areas have to attach documentary proof for the same, duly signed by the Concerned Deputy Commissioner or Head of Project, HPPCL strictly as per the R&R Plan of HPPCL.

14. The list of shortlisted candidates will be displayed in the official website of HPPCL. No separate intimation shall be made in this regard.
15. The candidates on the basis of information provided in the Application Form shall have to produce all original testimonials/certificates at the time of verification/ documentation along-with one set of self attested copies of the same. In case any information/claim made by the applicant in her application is found to be false, the candidature of such applicant shall be cancelled and she shall be liable for prosecution. Also the candidate will have to produce a certificate of medical fitness before joining.
16. The candidate must ascertain the correctness of all information before filling the Application Form and its final submission
17. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full etc. No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability / insufficient number of candidates.
18. The candidate must have an active email ID and Mobile Number which must be valid for at least next one year. All future communication including Corrigendum / Addendum with regard to this advertisement with candidate will take place only through official website of HPPCL i.e. www.hppcl.in
19. **Application Form:-** Application form can be downloaded from the official website of HPPCL i.e. www.hppcl.in. No application on any other format will be accepted.
20. **Other Terms & Conditions:-**
 - a) The candidate must apply on prescribed format.
 - b) The applicant shall write her name as per the matriculation certificate in the relevant column of the application.
 - c) Incomplete application form shall be rejected straightaway without assigning any reason.
 - d) The candidate must ensure their eligibility in respect of category, age & essential qualification(s) etc. as mentioned in the advertisement to avoid rejection at any later stage.
 - e) The HPPCL reserves to right to withdraw the advertisement / notice at any point of time.
 - f) The nos. of seats are tentative and likely to increase or decrease.
 - g) The candidate(s) have to appear in person along-with requisite documents for document verification on the prescribed date(s), timings and venue. No separate applications will be entertained through any other mode.

HOW TO APPLY:

The eligible candidates are required to appear for document verification in person along-with following documents on the prescribed dates:-

1. Duly filled in application form to be downloaded from official website of HPPCL.
2. A photocopy set of self attested testimonials/ certificates, bonafide Himachali certificate, caste/category certificate (if claiming relaxation in age).
3. Candidates belonging to Project Affected Families/ Areas are required to bring along-with them documentary proof of their belonging to Project Affected Families and Project Affected Areas from the concerned Deputy Commissioner or Head of Project, HPPCL as per the R&R Plan of HPPCL.
4. All the above testimonials/ certificates in original.


 Dy. General Manager (P&A)
 Corporate Office, HPPCL
 Shimla

APPLICATION FORM FOR ENGAGEMENT OF APPRENTICES

1. Trade applied for
2. Name of Applicant.....
3. Father's Name
4. Mother's Name
5. Date of Birth
- (as per Matriculation Certificate)
6. Age as on 01.01.2025
7. Whether age relaxation required (Yes/No)

Affix latest self
attested stamp size
photograph with
white back ground

If Yes, then put tick Mark ☒ in the box for the category to which the candidate belongs
(please attach the documentary proof in support of the category)

- a) SC
- b) ST
- c) OBC
- d) PwD
- e) PAF

8. Bonafide Himachali (Yes / No)

9. Put a tick Mark ☒ in the box for the category to which the candidate belongs.

- a) Candidates belonging to Project affected family
- b) Candidates of concerned Project affected Area

Note:- Candidates belonging to project Affected Families / Areas requested to attach documentary proof of their belonging to Project affected families and project affected areas from the concerned Deputy Commissioner or Head of the Project, HPPCL as per the Relief and Rehabilitation Plan of HPPCL.

10. Educational Qualification :

Examination	Roll No.	Year of Passing	Board / University	Total Marks	Marks Obtained	%age
Matriculation						
10+2						
ITI						
Graduation with name of Exam						
Post Graduation with name of Exam						

11. Professional Qualification

Examination	Roll No.	Year of Passing	Board/ University	Total Marks	Marks Obtained	%age

12. Correspondence Address

.....
Pin Code

13. Permanent Address

.....
Pin Code

14. Contact Details:- Mobile. No..... email
 (not to be changed during the selection process)

DECLARATION BY THE CANDIDATE

I hereby declare that the particulars furnished in this application form are true, complete and correct to the best of my knowledge and belief. I undertake that in the event of information furnished in this application form is found false or incorrect at any stage, my candidature shall be liable to be rejected. I also solemnly declare that I do not suffer from any of the disqualification shown in the detailed advertisement and I am eligible in all respects according to eligible criteria mentioned in the said advertisement. I have valid documents in support of the information furnished by me in the application form and have not undergone training or job experience of one year or more after completion of educational qualification.

Date

Place

(Signature of the Applicant)