



HIMACHAL PRADESH POWER CORPORATION LIMITED

(A State Government Undertaking)

Maintenance Unit, O/o General Manager (Designs), HPPCL, Sundernagar

Distt. Mandi (H.P.) PIN 175019 Telefax: 01907-262298

“NOTICE INVITING TENDER”

(E-Tender Mode only)

Online item rate tender(s)/bid(s) are hereby invited by the undersigned on behalf of the Managing Director, HPPCL from eligible and experienced bidder(s)/contractor(s) of appropriate class for the execution of work for **“Repair of residential/non-residential buildings and up-keeping the outer area in BBMB colony at Sundernagar, Distt. Mandi (H.P.) under HPPCL.”**

Sub Head: – Wire crate protection work in Front of Residential Quarter Type S-IV/109 and cleaning of already Constructed drains form Residential Quarter Type S-IV/109 to Type S-IV/116 in BBMB Colony at Sundernagar, Distt. Mandi (H.P)” on ‘National Competitive Bidding Basis’ (Open Tendering) as per the details described hereunder:

Sr. No.	Item	Description
1	NIT No.	HPPCL/GM (D)/Mtc/NIT/Tender-01/2026-27
2	Bid Title/Name of Work	Repair of residential/non-residential buildings and up-keeping the outer area in BBMB colony at Sundernagar, Distt. Mandi (H.P.) under HPPCL. Sub Head: – Wire crate protection work in Front of Residential Quarter Type S-IV/109 and cleaning of already Constructed drains form Residential Quarter Type S-IV/109 to Type S-IV/116 in BBMB Colony at Sundernagar, Distt. Mandi (H.P)
3	Bidding Procedure	Single Stage : Single Envelope
4	Estimated Cost (Put to tender)	Rs 5,01,399/-
5	Bid Security (EMD)	Rs 10,030/-
6	Cost of Bid/Tender Document	Rs 1,180/-
7	Completion Period	Three (03) Months
8	Start Date & Time for Sale of Bid/Tender Document(s)	06-06-2026 at 11:00 Hrs
9	Start Date & Time for download of Bid/Tender Document(s)	06-06-2026 at 11:05 Hrs

10	Bid submission start date & time	06-06-2026 at 11:05 Hrs
11	End Date & Time for download of Bid/Tender Document(s)	11-06-2026 at 16:00 Hrs
12	Bid submission end date and time	11-06-2026 at 17:00 Hrs
13	Bid/Tender opening date and time	12-06-2026 at 15:30 Hrs

Note:

1. *The department reserves the right to accept or reject the tender(s) in full or in part, without assigning any reason thereof. Tenders with any condition including conditional rebate shall be rejected forthwith.*
2. *The detailed tender notification can be viewed/downloaded free of cost from the HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL> or HPPCL website www.hppcl.in. Bidders/Vendors shall register themselves on the HPPCL E-Tendering web Portal to download Bid/Tender Documents and to submit their bids. Subsequent amendments shall be posted only on the e-tendering web Portal <https://www.tenderwizard.com/HPPCL> . Hence, bidders are advised to visit the said Portal regularly.*

For More details, please contact: -

**Dy. Manager (Mtc), O/o General Manager (Designs),
HPPCL, Sundernagar.Distt. Mandi (H.P.),
Mob. No. +91 8219182694 + 91 9418437626**



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INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING

GUIDELINES FOR E-TENDERING: -

Instructions for Online Bid Submission: -

The bidders are required to submit soft copies of their bids electronically on the E-Tendering web Portal <https://www.tenderwizard.com/HPPCL>, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-tendering web Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tendering web Portal.

1. REGISTRATION: -

- 1) Before registration, the bidders must read the important information available at Registration Page of HPPCL e-tendering web Portal <https://www.tenderwizard.com/HPPCL>.
- 2) Bidders are required to register themselves on HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL> by using **Register** option on the Portal and after making following payment:

DESCRIPTION OF PAYMENT	MODE OF PAYMENT
Total Annual Registration Charges of INR 2000/- (Rupees Two Thousand Only) + applicable GST to be paid to the Tender Wizard (Non-Refundable) in the form of E-payment.	E-Payment applicable on web portal, only after that Bidder's account will be enabled.

- 3) As a part of the registration process, the bidder(s) will be required to choose a unique username and assign a password for their accounts.
- 4) Bidders are advised to register their valid **e-mail address** and **mobile numbers** as part of the registration process. These would be used for all communication from the HPPCL e-tendering web Portal directly with the bidder(s).
- 5) Upon enrolment/registration, the bidder(s) will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA, India (Controller of Certifying Authority, India).
- 6) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 7) After registration, Bidder can log in to the Portal through the secured log-in by entering their user ID/password and the password of the DSC/e-Token.

Note: Bidder/Vendor Registration is valid for one (01) year. The bidders have to re-register themselves for subsequent year and so on.

2. SEARCHING FOR TENDER DOCUMENTS: -

- 1) The bidders can search for various tenders published on the Portal, by using "Tender Free View" option under "E-Tenders" Tab of the Portal.
- 2)

3. REQUEST FOR TENDER(S) AND DOWNLOADING OF BID/TENDER DOCUMENT(S): -

- 1) Read carefully the 'Bidder Tender Manual' under 'Help Manuals' Option of the Portal.
- 2) After registration, bidders have to submit request electronically through their login User ID on the Portal.
- 3) The bid/tender Documents can be downloaded after making following prescribed payments: -

DESCRIPTION OF PAYMENT	MODE OF PAYMENT
Tender Processing fee INR 592.00 (inclusive of applicable GST) to be paid to the Tender Wizard (Non-Refundable) in the form of e-payment.	E-payment, only after that bid/tender document(s) will be released for viewing /downloading.
Cost of bid/tender documents INR 1,180/- (inclusive of applicable GST) only shall be paid by the bidder through electronic mode only. EMD shall be paid by bidder through electronic mode only.	Through Electronic mode via tender wizard only.

4. PREPARATION OF BIDS: -

- 1) Bidder(s) should take into account any corrigendum/addendum (if any) published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder(s), in advance, should get ready the bids & documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR /DWF/JPG formats. Bid documents may be scanned with 100 dpi with black & white option which helps in reducing size of the scanned document.

- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card, GST Certificate, EPF Registration certificate copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "Doc Library" area available to them to upload such documents. These documents may be directly submitted from the "Doc Library" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: - Doc Library is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in Doc Library, this does not automatically ensure these Documents being part of Technical Bid. For more detail, Read carefully the 'Bidder Tender Manual' under 'Help Manuals' Option of the Portal.

5. SUBMISSION OF BIDS:

- 1) Bids shall be submitted online only at HPPCL e-tendering web Portal <https://www.tenderwizard.com/HPPCL>.
- 2) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 3) The bidder or his authorized representative has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 4) The bidder(s), along with its bid, should submit/upload Notarized Power of Attorney supported with necessary supporting documents in respect of its authorized representative, as written confirmation of authorization to digitally sign on behalf of the Bidder.
- 5) Bidder should deposit the EMD via electronic mode only through tender wizard.
- 6) Bidder(s) are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the Price Bid file is found to be modified by the bidder, the bid will be rejected.
- 7) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 8) Submission of the tender documents after the due date and time (including extended period) shall not be permitted.

Note: - For more detail, Read carefully the 'Bidder Tender Manual' under 'Help Manuals' Option of the Portal.

6. ASSISTANCE TO BIDDERS:

- 1) Any queries relating to the bid/tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to HPPCL E-Tendering web Portal in general may be directed to the 24x7 Portal Helpdesk.

7. OTHER TERMS & CONDITIONS: -

1. All amounts mentioned above, except EMD, are non-refundable. EMD deposited against other work(s) shall not be transferable to this tender and vice versa.
2. Bids without earnest money towards Bid/Tender Document Cost will not be entertained and shall be rejected out rightly.
3. HPPCL will not be responsible for costs or expenses incurred by bidder(s)/tenderer(s) on account of site visits preparation or submission of bids, etc.
4. In case the Scheduled date happens to be a holiday, the tenders will be opened on next working day.
5. Telegraphic Tenders/ Conditional Tenders/ Tenders through other than prescribed mode will not be entertained.
6. Bids will be accepted only through e-mode and not through Hard Copies.
7. HPPCL reserves the right to reject any or all tenders without assigning any reason thereof.
8. The bid documents are not transferable and cost of bid document is not refundable under any circumstances.
9. The bidder/ vendor must submit their bids with the same name in which it was registered on the HPPCL e-tendering web Portal.
10. Bids after due date & time will not be accepted under any circumstance.
11. HPPCL shall not be responsible for delay/failure due to network problem.
12. The tender/bid shall be valid for 120 days after the opening of tender.
13. The rate shall be inclusive of all taxes (inclusive GST) as applicable on the date of submission of bid.
14. The bidder(s) shall have no right to withdraw the bids; otherwise earnest money deposited shall be forfeited. HPPCL reserves the right to cancel the tendering process at any time before award of work.
15. Any damage to public/private property/loss of life during the work shall be the entire responsibility of the Contractor. Any kind of compensation/penalty so becomes will have to be borne by the Contractor himself. HPPCL will not entertain any claim what so ever.

16. The contractor is liable to pay minimum wages to skilled / semi-skilled worker/un- skilled workers engaged by him for this work as per the minimum wages fixed by the Labor and Employment Department, Govt. of Himachal Pradesh under Minimum Wages ACT or any other applicable law and nothing extra on this account shall be paid by HPPCL.
17. The bidder(s)/contractor(s) should have to upload/submit, duly signed copy of the Contractor's Registration Certificate of appropriate Class, latest Income Tax Clearance Certificate, latest filed GST Return, **Bank detail (Account No., Name of Bank, Address of Bank, IFSC Code of Bank and Bank Account Type)**, GST No., PAN, Aadhaar, EPF No. etc. along with bid.
18. The Contractor should have valid EPF, PAN and GST number which shall have to be submitted along with the bill during the release of payment. It is sole responsibility of Contractor to pay EPF contribution, Income tax and other pay and liability of workers, if any, and HPPCL shall not bear these charges.
19. The Contractors are advised in their own interest to inspect the site before tendering. All the arrangement to make the site workable shall be in the scope of contractor.
20. The contractor shall have pay all royalties, rents and other payments unless specified otherwise. The contractor shall have to produce the transit pass in **Form-W** or supplementary pass in **Form-X** as mandatory required under the provisions of Himachal Pradesh minor minerals rules, 2015 along with invoice.
21. The workers safety on the work place will be the responsibility of the Contractor and the Contractor will have to provide all medical facilities, compensation, if any, on this account at his own cost and nothing extra shall be paid by the HPPCL. The Contractor shall be exclusively responsible to compensate the personnel engaged by him in the event of sustaining fatal or non-fatal injuries by them while in the course of the employment with the Contractor.
22. No claim whatsoever shall be entertained, after the final/full payment is made to the Contractor.
23. The materials will be arranged by the contractor at his own risk & cost.
24. The contractor shall have to produce the necessary challan of EPF deposition along with invoice. The payment shall be released after the submission of the same.
25. The Contractor(s)/Bidder(s) should have GST No. of active status. If GST status if inactive/suspended/cancelled, then submitted bid/tender shall be rejected.
26. Detailed Terms & Conditions can be seen in the Bid/Tender Document.
27. The quantity can be increased/decreased.

28. No subletting of work shall be allowed.
29. The Corrigendum/addendum related to tender shall be uploaded on the HPPCL and tender wizard website only. The Contractors are therefore advised to visit the website regularly and check for any corrigendum/addendum.
30. For any help on e-tendering on HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL>,



**Addl. General Manager (Mtc),
O/o General Manager (Designs),
HPPCL, Sundernagar.**

No:- HPPCL/GM (D)/Mtc/NIT/Tender-01/2026-27-10-15

Dated: 04/06/25

CC: -

1. The General Manager (Designs), HPPCL, Sundernagar, Distt. Mandi (H.P.) for kind information please.
2. The Addl. General Manager, PDC-1, HPPCL, Sundernagar, Distt. Mandi (H.P.) for kind information please.
3. Er Vivek Kumar, Sr. Manager, PDC-1, HPPCL, Sundernagar, Distt. Mandi (H.P.) for kind information please.
4. The Sr. Manager (Fin.), O/o GM (D), HPPCL, Sundernagar, Distt. Mandi (H.P.) for kind information please.
5. The Sr. Manager (IT), HPPCL, Himfed Bhawan, BCS, New Shimla-171009 with the request to upload the NIT on the official website of HPPCL.
6. Notice board of this office.