

# HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2006SGC030591)

Sr. Manager (P&C)

O/o Dy. General Manager (E)-cum-HoP,

Sawra Kuddu HEP (111 MW),

Dett.-Shimla H.P. PIN-171206

Website: [www.hppcl.in](http://www.hppcl.in), Email: [procurement.skhep@gmail.com](mailto:procurement.skhep@gmail.com).



## "NOTICE INVITING QUOTATION"

Sealed quotations are hereby invited by the undersigned on behalf of Himachal Pradesh Power Corporation Limited for **Procurement of Consumable items to be use inside Power House of Sawra Kuddu HEP (3x37MW) HPPCL, Snail, Tehsil Jubbal Distt.-Shimla, (HP)-171216** subject to below mentioned terms & conditions from the reputed Supplier/Distributor/Dealer/ Firm/ Agency/Company or Govt. Contractors/Supplier registered with HPPCL, HPSEBL, HPPWD, CPWD, MSME/other state or Central Govt. Organization. The sealed quotations should reach in the office of undersigned on or before **03.03.2026 at 10:00 AM** and the same shall be opened on **03.03.2026 at 10:30 PM** by the constituted committee in presence of bidders or their authorized representatives who may wish to be present at that time.

Sr. No.	Description of the Item /Material	Make	Qty Req.	UoM	Per unit rate without GST (In Rs.)	Total Amount without GST (in Rs.)	Rate of applica ble GST in %age
1	Heavy duty reusable industrial safety nylon anti cut resistant hand gloves (hand gloves for garden, industrial, farming work men & women)	Any reputed make	200	Nos			
2	Heater pillar rod, glass rods with element, 750 watts	M/s belco	10	Nos			
3	Cotton Waste	Any brand	150	kg			
4	Compatible BT-X 3025 laser jet Cartridge for Xerox work-centre 3025 printer	M/s Any reputed brand	5	Nos			
5	Premier toner cartridge Compatible MLT -D 101S for Samsung black & white ML-2161 series printer	Compatible	5	Nos			
6	Compatible Cartridge laser toner for HP laser MFP 136a Printer	Compatible	10	Nos			
7	Odonil Bathroom Air Freshener Block - Lavender Meadows - 75g	M/s Odonil	50	Nos			
8	Door mat (90x120 cm) ,Made from COIR ( COCONUT FIBRE) Natural Yarn, Yarn Type and THICK Weaving Type	Any reputed make	5	Nos			
9	Door mat (60x100 cm) ,Made from COIR ( COCONUT FIBRE) Natural Yarn, Yarn Type and THICK Weaving Type	Any reputed make	5	Nos			
10	Vim Dish-wash Bar ( 90gm )	Any Brand	50	Nos			
11	Scotch Brite Scrubber	Any Brand	50	Nos			

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12	Surf Excel (500gm)	Any Brand	50	Nos		
13	Harpic flushmatic (100gm)	Any Brand	0	Nos		
14	Sulfuric Acid toilet cleaner (Ltrs)	M/s Samrat	5	Nos		
15	Lizol Lavender disinfectant surface cleaner ( 625ml )	Any Brand	40	Nos		
16	WD 40 rust removal spray 420 ml	Pidilite	10	Nos		
17	Wipers with handle(Double Lip Rubber, Plastic Rod, 3.5 ft.	M/s Establishe d Home	10	Nos		
18	Floor cleaning MOP (Spot zerp Milton) for easy wheel	M/s Milton	6	Nos		
19	Collin (500ml)	Any Brand	25	Nos		
20	Nylon Broom soft & natural grass broom	Any Brand	25	Nos		
21	Polythene sheet:-20X9 Heavy duty plastic polythene sheet 200 micron virgin UV stabilized dust-proof waterproof (white)	M/s Agri World/Dura plast	50	kg		
22	Pencil cell AAA	M/s Dura Cell	25	Nos		
23	Pencil cell AA	M/s Dura Cell	25	Nos		
24	12-inch (30 cm) x 200 Meters Length Large Film wrap Roll for Packing and Multipurpose use	Any Brand	5	Role		
25	PVC Insulation Tape Roll (red, Blue, Black, yellow& green	Any Brand	150	Nos		
26	Packing tape (Role)	Any Brand	25	Nos		
27	Cello Tape Size 3 inch 65 mtr. (Transparent)	Any Brand	25	Nos		
28	Cello Tape Size 1.5 inch 65 Mtr. (Transparent)	Any Brand	15	Nos		
29	Test pen (Light tester)	Taparia	20	Nos		
30	JIGSHTIAL Transparent Glass Water Jug with Lid (1300ml)	Any Brand	8	Nos		
31	Water Glass Set - Juice Glasses Set of 6 - Highball Glasses - Transparent Drinking Glass Set for Water	Any Brand	2	Set		
32	Mouse Pad Windows Shortcuts Design	Any Brand	10	Nos		
33	10-inch Acrylic Table Desk Name Plate	Any Brand	10	Nos		

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34	CPI A5 Size Acrylic Sign Holder T Shape Double Sided Portrait Style Menu Ad Frame Display Stand Table Top Perfect power for generation Schedule	Any Brand	10	Nos			
35	Royal Stationers Transparent Multicolor Keyring & Keychain	Any Brand	100	Nos			
36	Grease removal spray	Reputed brand	5	Nos			
<b>Total</b>							

## Terms and Conditions:-

1. Rates shall be F.O.R. at Store of Sawra Kuddu HEP, HPPCL, Snail, P.O.- Jhalta, Teh.-Jubbal-171216 Distt.-Shimla, (HP) inclusive of packing, insurance, forwarding and all other charges whatsoever and shall be FIRM.
2. The evaluation of quotations shall be done without considering GST. The GST shall be paid extra as per actual applicability at the time of invoicing.
3. The quotations should be strictly as per the above specified price schedule / bill of quantity and terms & conditions of HPPCL duly signed / stamped and quotations with any deviation in the same shall be rejected.
4. The copy of GST certificate, PAN card and State/Central Govt. registration certificate/MSME certificate (if applicable)/valid certificate under Indian company act 1956 should be submitted with the offer/bid/quotation non submission of same the quotation shall not be considered for evaluation.
5. The Prospective bidders are requested to submit the bid/offer in a sealed cover along with all relevant documents super scribed with notice inviting quotation (NIQ) Ref. No. and quotation opening date along with the name and address of the bidder clearly mentioned on the envelope. The envelope should be sent at the address of undersigned.
6. The quotation must be accompanied with earnest money in the form of a Demand Draft (DD) in favour of HPPCL, Sawra Kuddu HEP payable at Sawra/Rohru (HP) amounting to **Rs. 9,000/- only (Rupees Nine Thousand Five Hundred only)**. The quotation without EMD shall not be considered for evaluation.

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7. HPPCL shall not be responsible for delay / failure in submission of the quotations.
8. The rates quoted by the bidders shall be **valid for 120 days** from the date of opening of quotations.
9. The quotations received after due date & time shall not be accepted under any circumstances.
10. In case the scheduled date of opening of quotations happens to be a holiday, the quotations shall be opened on next working day.
11. HPPCL reserve its right to reject any one or all the quotations without assigning any reason thereof.
12. The quantity can be increased or decreased at the time of issuing of supply order.
13. Delivery of material/goods shall be **within 01 Month** after the issue of supply order.
14. If the contractor fails to deliver the material in full within the stipulated delivery period, liquidated damages shall be applicable @ 0.5 percent of the contract price per week or part thereof subject to a maximum of 5% (five percent) of the contract price.
15. The material /goods shall be inspected by the indenting officer and consignee after receipt of consignment at store. The supplies of the material should be branded, entirely new, of the best quality to the entire satisfaction of HPPCL. In case the material is of bad / poor quality, defective, expired date and not as per the specification then HPPCL reserve the right to reject the entire lot without any financial implication on the part of HPPCL.
16. In case of any dispute between HPPCL & Contractor, the jurisdiction of court shall be at Distt. Shimla, (H.P.) only.
17. The 100% payment shall be released only after receipt of material in full & good condition at Store site of Sawra Kuddu HEP, HPPCL, Snail, P.O.-Jhalta, Teh.-Jubbal-171216 Distt.-Shimla, (HP), along with GSTN Invoice in original, copy of transport bilty i.e. LR/GR & copy of e-way bill etc.
18. While generating the invoice for payment purposes, HPPCL GSTN No. i.e. 02AABCH8615G12X be mentioned appropriately.



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19. Billing Address:- Sr. Manager (P&C), Sawra Kuddu HEP, HPPCL, Hatkoti, Distt-Shimla-171206, (HP).
20. Shipping/Consignee Address:- Junior Engineer (E), Store Sawra Kuddu HEP, HPPCL, Snail, P.O.-Jhalta, Teh.-Jubbal-171216 Distt.-Shimla, (HP).

*[Handwritten Signature]*  
Sr. Mgr. (P&C),  
Sawra Kuddu HEP,  
HPPCL, Hatkoti,  
Distt.-Shimla.

No.: HPPCL/SKHEP/Sr.Mgr. (P&C)/NIQ-Case file/2025-26-2004-09 Dated: 24-02-2025

Copy of above is forwarded to the following:

1. The Dy. General Manager (E)-cum-HOP, SKHEP, HPPCL, Hatkoti for king information please.
2. Sr. Mgr. (O&M), Sawra Kuddu Hydro-Electric Project, HPPCL, Hatkoti, Teh.-Jubbal-171206 Distt.-Shimla, (HP) for information and necessary action.
3. The Sr. Mgr. (F&A), SKHEP, HPPCL, Hatkoti, Teh.-Jubbal-171206 Distt.-Shimla, (HP) for information and necessary action.
4. The Sr. Manager (IT), Himfed Building, HPPCL, Near BCS, New Shimla with a request to upload NIQ on the official website of HPPCL please.
5. Notice Board.
6. Case file.