HIMACHAL PRADESH POWER CORPORATION LIMITED
(A STATE GOVT. UNDERTAKING, CIN U40101HP2006SGC030591)
Sr.Manager(P&C)
O/o Dy. General Manager (E)-cum-HoP,
Sawra Kuddu HEP (111 MW),
Distt.-Shimla H.P. PIN-171206
Website: www.hppcl.in, Email: procurement.skhep@gmail.com

"NOTICE INVITING QUOTATIONS"

Sealed quotations are hereby invited by the undersigned on behalf of Himachal Pradesh Power Corporation Limited for **refilling of fire fighting extinguisher cylinders installed in the premises of Power House of Sawra Kuddu HEP, Hatkoti, Distt.-Shimla, (HP)** subject to below mentioned terms & conditions from the reputed Supplier/Distributor/Dealer/ Firm/ Agency or Govt. Contractors/Supplier registered with HPPCL, HPSEBL, HPPWD, CPWD, MSME/other state or Central Govt. Organization. The sealed quotations should reach in the office of undersigned on or before **21.10.2026 at 11:00 AM** and the same shall be opened on **21.10.2026 at 11:30 AM** by the constituted committee in presence of bidders or their authorized representatives who may wish to be present at that time.

A. PRICE SCHEDULE:-

Sr. No.	Description	Qty. (Nos.)	Total Qty. to be refilled in existing Fire Extinguisher cylinders (in kg)		Rate without GST (in Rs.)	Amount without GST (in Rs.)	Rate of applicable GST in %age
			Qty.	Unit			
Refilling of Fire Extinguisher							
1.	W/S/P	12	9	Ltr.			
2.	Foam Type 9 Ltr	08	9	Ltr.			
3.	Co2	55	4.5	Kg			
4.	DCP	50	5	Kg			
5.	Foam Type	17	50	Ltr.			
6.	Co2	6	22.5	Kg			
7.	DCP	6	50	Kg			
8.	Dry Chemical type (ABC)	12	6	Kg			
9.	Dry Chemical type (ABC)	3	9	Kg			
Total amount quoted (in Rs.) exclusive of GST=							

Note: Payment shall be made only as per actual work executed at site with a ceiling of awarded amount. Nothing more than the awarded amount shall be paid.

B. SCOPE:-

The contractor will execute the work i.e "Refilling and repair of fire extinguisher cylinders installed at SKHEP Power House"

a) The location of work shall be SKHEP Power Houses site.
b) Above premises comprises of various no. of fire extinguisher cylinders. Total no. of fire extinguisher cylinders is 169.

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c) **One time checking, servicing, refilling of all fire extinguishers shall be carried out by the contractor within 02 month of issue of LOA and after that refilling or servicing of fire extinguishers shall be carried out as per requirement.**
d) As per requirement damaged consumable items to be replaced regarding fire prevention.
e) Transportation of cylinder from SKHEP Power House to contractor's works and return to respective site is in contractor's scope.
f) At a time 50% of the fire extinguisher cylinders shall be transported from the site to the contractor's works place.

g) Refilling of all CO2 cylinders should be done as per IS: 2878 and IS: 4979 respectively.
h) Contractor or the agency hired by the contactor should have valid license / clearances for possession and refilling of CO2 gas and for carrying out the hydro testing of pressurized cylinders as per Gas cylinder rules and submit the certificates for the same to SKHEP Power House along with bill.
i) Purity certificate of CO2 shall be submitted by the contractor at the time of submission of first bill. The purity of CO2 shall be as per IS: 307.
j) The contractor should check the gross weight of refilled fire extinguisher / cartridges at normal temperature before delivery of the same to SKHEP Power House. At allowance of +/- 10% from the gross weight is acceptable.

General care:-

a) Before refilling cylinders, contractor weigh cylinders for its tare weight and it should match with tare weight mentioned on cylinder. In case empty weight of cylinder is found to is less than tare weight mentioned in cylinder.
b) All the parts shall be checked before refilling and the parts, which are found to be defective and require replacement, are to be intimated to SKHEP Power House before replacement along with cost estimation. All the defective parts replaced should be sent back to site.
c) After refilling the cylinders especially valve and fittings shall be suitably packed to avoid leakage during transportation.
d) After testing, test report copies in original are to be submitted to SKHEP Power House along with the bills for payment & Hydro test certificates of cylinders/ extinguishers shall be given by competent person only as per CCEO rules.
e) Once the material/lot lifted by the contractor for the said job shall be delivered to site at the earliest but not later than 30 days from the date of lifting of the materials. Any delay in delivering the material shall be liable for penalty as per other terms and conditions.
f) Contractor shall handle the material with due care & if damaged during transportation or at the time of performing job due to shear negligence, then the cost of repainting or replacement of the parts shall be borne by the contractor.
g) All the items are sole property of SKHEP Power House. No interchange is allowed at any cost. All CO2 cylinders and cartridges are ISI marked hence no duplicate items shall be accepted at the time of delivery.

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Details on cylinder:-

Contractor should paste slip on each fire extinguisher cylinder and write/provide following details on every cylinder:

I. Refilling date. Etc

Specification:-

Sr. No.	Description of fire extinguisher refilling work	Capacity
1	Refilling of 4.5 kg CO2 Portable fire extinguisher with fresh /sufficient quantity/ quality of CO2 with proper weight and measure, as per ISI standards and as per the norms of Fire Authorities. Re-fixing the same in proper position and location as per the requirement of the location and type of fire extinguisher.	4.5 Kg
2	Refilling of 22 Kg CO2 Trolley mounted fire extinguisher with fresh /sufficient quantity/ quality of CO2 with proper weight and measure, as per ISI standards and as per the norms of Fire Authorities. Re-fixing the same in proper position and location as per the requirement of the location and type of fire extinguisher.	22.5 Kg
3	Refilling of 9ltr.Foam type fire extinguisher, with proper weight and measure, as per ISI standards and as per the norms of Fire Authorities. Re-fixing the same in proper position and location as per the requirement of the location and type of fire extinguisher.	9 Ltr.
4	Refilling of 50ltr. Foam type fire extinguisher, with proper weight and measure, as per ISI standards and as per the norms of Fire Authorities. Re-fixing the same in proper position and location as per the requirement of the location and type of fire extinguisher.	50 Ltr.
5	Refilling of 5Kg , Modular steel automatic fire extinguisher with fresh /sufficient quantity/quality of Dry Powder store pressure with proper weight and measure, as per the ISI standards and as per norms of Fire Authorities. Re-fixing the same in proper position and location as per the requirement of the location and type of fire extinguisher	5 Kg.

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6	Refilling of 50 Kg , Modular steel automatic fire extinguisher with fresh /sufficient quantity/quality of Dry Powder store pressure with proper weight and measure, as per the ISI standards and as per norms of Fire Authorities. Re-fixing the same in proper position and location as per the requirement of the location and type of fire extinguisher	50 Kg
7	Refilling of 9ltr. , water fire extinguisher with fresh/sufficient quantity/quality of A and balance quantity of water with duly filled cartage with proper weight & measure, as per the ISI standards and as per norms of Fire Authorities. Re-fixing the same in proper position and location as per the requirement of the location and type of fire extinguisher	9 Ltr.
8	Refilling of 9Kg, Modular steel automatic fire extinguisher with fresh /sufficient quantity/quality of Dry Powder store pressure with proper weightand measure, as per the ISI standards and as per norms of Fire Authorities. Re-fixing the same in proper position and location as per the requirement of the location and type of fire extinguisher	9 Kg
9.	Refilling of 6Kg, Modular steel automatic fire extinguisher with fresh /sufficient quantity/quality of Dry Powder store pressure with proper weight and measure, as per the ISI standards and as per norms of Fire Authorities. Re-fixing the same in proper position and location as per the requirement of the location and type of fire extinguisher	6Kg

C. Terms and Conditions:-

1. Rates shall be F.O.R. at Store of Sawra Kuddu HEP, HPPCL, Snail, P.O.-Jhalta, Teh.-Jubbal-171216 Distt.-Shimla, (HP) inclusive of packing, insurance, forwarding and all other charges whatsoever and shall be FIRM.
2. The evaluation of quotations shall be done without considering GST. The GST shall be paid extra as per actual applicability at the time of invoicing.
3. The quotations should be strictly as per the above specified price schedule / bill of quantity and terms & conditions of HPPCL duly signed / stamped and quotations with any deviation in the same shall be rejected.
4. **The copy of GST certificate, PAN card and State/Central Govt. registration certificate/MSME certificate (if applicable)/valid certificate under Indian company act 1956 should be submitted with the offer/bid/quotation.**
5. **The quotation must be accompanied with earnest money in the form of a Demand Draft (DD) in favor of HPPCL, Sawra Kuddu HEP payable at Sawra/Rohru/Shimla (HP) amounting to Rs.**

2000/- only (Rupees Two Thousand only). The quotation without EMD shall not be considered for evaluation.

6. The Prospective bidders are requested to submit the bid/offer in a sealed cover along with all relevant documents super scribed with notice inviting quotation (NIQ) Ref. No. and quotation opening date along with the name and address of the bidder clearly mentioned on the envelope. The envelope should be sent at the address of undersigned.
7. HPPCL shall not be responsible for delay / failure in submission of the quotations.
8. The rates quoted by the bidders shall be **valid for 120 days** from the date of opening of quotations.
9. The quotations received after due date & time shall not be accepted under any circumstances.
10. In case the scheduled date of opening of quotations happens to be a holiday, the quotations shall be opened on next working day.
11. HPPCL reserve its right to reject any one or all the quotations without assigning any reason thereof.
12. The quantity can be increased or decreased at the time of issuing of job order.
13. The empty/expired fire extinguishers shall be handed over for refilling within one (01) week time after issuance of job order or as decided by HPPCL.
14. The material to be refilled should confirm to the proper specification.
15. The refilled fire extinguishers shall be inspected by the indenting and consignee officer after receipt of consignment. The supplies of the material should be branded, entirely new, of the best quality to the entire satisfaction of HPPCL. In case the material is of bad / poor quality, defective, expired date and not as per specification then HPPCL reserve the right to reject the entire lot without any financial implication on the part of HPPCL.
16. The manufacture's standard warranty / guarantee shall be applicable for the supplied items.
17. If the contractor fails to deliver the material/complete the work under job order in full within the stipulated delivery period/completion period, liquidated damages shall be applicable @ 0.5 percent of the contract price per week or part thereof subject to a maximum of 5% (five percent) of the contract price.
18. The material /goods shall be inspected by the indenting officer and consignee after receipt of consignment at store. The supplies of the material should be branded, entirely new, of the best quality to the entire satisfaction of HPPCL. In case the material is of bad / poor quality, defective, expired date and not as per specification then HPPCL reserve the right to reject the entire lot without any financial implication on the part of HPPCL.
19. The contractor/Supplier shall furnish one set of type test parameters report / certificate of the supplied material issued by the manufactures, if asked for by HPPCL.
20. In case of any dispute between HPPCL & Contractor, the jurisdiction of court shall be at Distt. Shimla, (H.P.) only.
21. No advance payment will be given. The 100% payment shall be released only after receipt of refilled cylinders in full & good condition at Store site of Sawra Kuddu HEP, HPPCL, Snail, P.O.-Jhalta, Teh.-Jubbal-171216 Distt.-Shimla, (HP) and after successful completion of work at site along with GSTN Invoice in original, copy of transport bilty i.e. LR/GR & copy of e-way bill/completion certificate certified by EIC etc.

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22. Payment shall be made only as per actual work executed at site with a ceiling of awarded amount. Nothing more than the awarded amount shall be paid.
23. While generating the invoice for payment purposes, HPPCL GSTN No. i.e. 02AABCH8615G1ZX be mentioned appropriately.
24. EIC and Billing Authority:- Sr. Manager (P&C), Sawra Kuddu HEP, HPPCL, Hatkoti, Distt-Shimla-171206, (HP).
25. Shipping/Consignee/:- Sr.Manager(O&M) Sawra Kuddu HEP, HPPCL, Snail, P.O.-Jhalta, Teh.-Jubbal-171216 Distt.-Shimla, (HP) and Sr.Manager(C/M) Sawra Kuddu HEP, HPPCL Teh.-Jubbal-171216 Distt.-Shimla, (HP) as per location of cylinders.

Sr. Mgr. (P&C),
Sawra Kuddu HEP,
HPPCL, Hatkoti,
Distt.-Shimla.

Undertaking:

I have gone through and understood the terms & conditions of the tender documents and I accept the same.

Signature of Bidder with Rubber Seal

No.: HPPCL/SKHEP/Sr.Mgr.(P&C)/NIQ-Case file/2026-27- 935-40 **Dated: 13.10.2026**

Copy of above is forwarded to the following:

1. The Dy. General Manager (E)-cum-HOP, SKHEP, HPPCL, Hatkoti for king information please.
2. Sr. Mgr. (O&M), Sawra Kuddu Hydro-Electric Project, HPPCL, Snail, Distt-Shimla, (HP) for information and necessary action.
3. The Sr. Mgr. (F&A), SKHEP, HPPCL, Hatkoti for information and necessary action.
4. The Sr. Manager (IT), Himfed Building, HPPCL, Near BCS, New Shimla with a request to upload NIQ on the official website of HPPCL please.
5. Notice Board.
6. Case file.