



## **CIRCULAR**

The HPPCL is organizing Sports Meet for the employees of Corporate Office in the month of October and November as part of celebrations of 8<sup>th</sup> Raising Day of HPPCL.

VENUE : 1. INDIRA GANDHI SPORTS COMPLEX  
2. H.P. UNIVERSITY GROUND  
3. CORPORATE OFFICE, HPPCL

For this purpose the following committees are being constituted:

### **PROGRAMME CONTROLLER**

1. Arch. Tapender Kapoor, DGM (Arch.)

#### **Duties:**

- a.) The Programme Controller will be responsible for conducting the meetings of various committees and chalking out the details of action of various committees for successful organization of the sporting event.

### **ORGANIZING COMMITTEE**

#### **Members:**

1. Er. Y.D. Sharma, Sr. Manager (CC), Convener
2. Sh. Ved Prakash Sharma, Sr. Manager (IT)
2. Sh. Rahul Lotheta, O(PR)
3. Sh. Vivek Verma, FO
4. Er. Virender Sharma, Engg(CP)
5. Sh. Ajay Mahajan, HDM(Estate)
6. Sh. Nar Dass, Peon

#### **Duties:**

- a. The committee will be responsible for organizing various events at different venues and provide all the logistic support for organizing the sports meet.
- b. The committee will finalize the dates and book the venues for the event.

### **GAMES CO-ORDINATOR**

Sr. No.	Game	Name of Co-ordinator
1.	Badminton	Er. Harshvardhan Chauhan, Engg (CM) Er. Sumit Kaul, Engg(CP) Er. Vikas Sharma, Engg (CM)
2.	Table-Tennis	Er. Mayan Bahl, Engg (CP) Sh. Ashwani Sharma, JO(IT)
3.	Carrom-Board	Sh. Rajinder Rathaur, Law Officer Sh. Anuj Goel, Computer Operator
4.	Chess	Sh. I.P. Singh, Sr. L.O. Sh. Vinod Singha, APO
5.	Race (For Men & Women)	Sh. Surender Kaudal, APC Er. Deepak Kumar, Engg (CC) Sh. Lawrence, Peon
6.	Long Jump	Er. Munish Soni, FO Sh. Satender Jayswal, PO



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		Sh. Dhan Kumar, Peon
7.	High Jump	Sh. Rajan Sharma, FO Er. Rumit Malik, Eng (EC)
8.	Tug of War	Sh. Anshul Soni, Engg (CC) Sh. Vikas Chauhan, Comp. Operator
8.	Kabaddi	Sh. Ajay Mahajan, HDM Sh. Amit Sharma, JO (P&A) Sh. Satyender Sharma, J.O.(IT) Sh. Raj Kumar, Peon
9.	Cricket	Sh. Harish Rupta, AFO Sh. Sandeep Kumar, J.O.(F&A) Sh. Manoj Kumar, Peon
10.	Football	Er. Deepak Dogra, AE(EC) Sh. Hemant Bhardwaj, JO(IT) Sh. Jagdish Chand (Fin), Peon

## **Duties:**

- The Coordinators of various committees will frame the rules and convey rules to the participants of respective games.
- In case of dispute, the decision of game co-ordinators will be treated as final.
- The games co-ordinators will be responsible for smooth and proper conduct of games.

## **PURCHASE COMMITTEE**

### **Members:**

- Sh. B.L. Verma, Manager (Finance)
- Sh. Vinod Singha, APO
- Sh. Vikas Sharma, Eng.(CM)
- Sh. Sandeep Kumar, J.O. (Finance)
- Sh. Manoj Kumar, Peon

### **Duties:**

- The committee will purchase all the required supports goods, mementos and certificates for the sports meet after following proper codal formalities.

## **TRANSPORT COMMITTEE**

### **Members:**

- Sh. Hemant Tarrwar, AE(IT), Convener
- Sh. Ajay Mahajan, HDM
- Sh. Pratap Mishta, Peon

### **Duties:**

- The committee will provide transportation support for the sports meet.

## **HOSPITALITY COMMITTEE**

### **Members:**

- Sh. Pankaj Khosla, AE(IT), Convener
- Sh. Rajesh Mangain, JO(P&A)
- Sh. Vikas Chauhan, Comp. Operator
- Sh. Pramod Chauhan, Peon
- Sh. Satish Kumar, Peon

### **Duties:**





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- a) The committee will be responsible for providing refreshment to all participants at different venues of sports meet and will arrange the refreshment for the participants.

## PRESS AND MEDIA COMMITTEE

### **Members:-**

1. Er. Tapender Kapoor, DGM, Convener
2. Sh. Rahul Lotheta, Officer (PR)
3. Sh. Dhan Kumar, Peon

### **Duties:**

- a) The committee will provide all publicity related assistance for organizing sports meet like printing of flexes and publicity in media.

**The above is issued with the approval of the management.**

  
Dy. General Manager (P&A)

Endst. No. HPPCL/P&A/SPORTS/9-10/2014 *70689-10757* Dated: - *01/10/2014*  
Copy forwarded to:

1. PA to Managing Director, HPPCL, for favour of information of Managing Director please.
2. PS to Director (Personnel), HPPCL, for favour of information of Director(Personnel) please
3. PA to Director (Electrical), HPPCL, for favour of information of Director(Electrical) please
4. PS to Director (Civil), HPPCL, Shimla-5 for favour of information of Director (Civil) please.
5. PA to Director (Finance), HPPCL, for favour of information of Director(Finance) please
6. General Manager (Civil Contract), HPPCL, Chakkar, Shimla-5.
7. General Manager (Electrical Contracts) Chakkar, Shimla-5.
8. General Manager (CP), HPPCL, Shimla-5.
9. Chief Environment Specialist, HPPCL, Uttam Bhawan, Shimla-4.
10. Land Acquisition Officer, Uttam Bhawan, Shimla-4.
11. DGM (Planning)/ DGM (Monitoring), HPPCL, Shimla-5.
12. Company Secretary-cum-DGM, HPPCL, Uttam Bhawan, Shimla-4.
13. AGM (Finance), HPPCL, Corporate Office, Shimla-5.
14. Sr. Manager (IT), HPPCL, Uttam Bhawan, Shimla-4.
15. Manager (Finance), HPPCL, Corporate Office, Shimla-5.
16. HDM (Estate), Corporate Office, Shimla-5.
17. Notice Board.
18. Guard File
19. All the members of committee mentioned above.

All the members of committee are requested to finalize the course of action to be adopted to make '**Sports Meet**' a success.

  
Dy. General Manager (P&A)