



Himachal Pradesh Power Corporation Limited

(A State Govt. Undertaking)

Himfed Building, BCS, New Shimla, Shimla-171009.
Phone: 0177-2670633, 2671831, Fax No.: 0177-2671589
CIN:U40101HP2006SGC030591



No. HPPCL/P&A/Recruitment/Direct-Non Executives/2018- **18/14-125** Dated: **-09/03/2021**

Call Letter

To

Sh./Smt./Kumari

1	Dimpla Devi S/D/o Sh. Jai SinghVPO Kuthera, Tehsil Ghumarwin, Distt. Bilaspur, HP-174020
2	Neeraj Kumar S/D/o Sh. Shripat VPO Salol, Tehsil Kangra, Distt. Kangra, HP-176214
3	Kamal Dev S/D/o Sh. Duni ChandVill. Dharwaldi, PO Surari, Tehsil Kotli, Distt. Mandi, HP-175003
4	Lalita Ranote S/D/o Sh. Ram SinghVill. Bandla, PO Nacchir, Tehsil Palampur, Distt. Kangra, HP-176061
5	Pawan Kumar S/D/o Sh. Hem SinghVill Drubal, PO Kot, Tehsil Kotli, Distt. Mandi, HP-175003
6	Nirja Sharma S/D/o Sh. Nardev SharmaVill. Mandir Arki, P.O. Arki, Tehsil Arki Distt. Solan, HP-173208
7	Trilok Chand S/D/o Sh. ShripatVPO Jalari, Tehsil Kangra, Distt. Kangra, HP-176038

Subject: - Regarding Short Hand/Typing Test/Counseling/Documentation for one post of "Steno Typist-Trainee at W-4 Level" in HPPCL on contract basis reserved for Person with disabilities under RPwD Act, 2016. for category c) i.e. Deaf & Hard of Hearing

Dear Sir/Madam,

This is in reference to your application for the subject-cited post against the "Notice for Recruitment" dated 17.08.2020 or your name has been sponsored by the Officer In Charge (Placement) Special Employment Exchange, Directorate of Labour and Employment vide letter dated 27th Aug, 2020. In context to above, It is informed that, the Counseling/Documentation for this purpose has been fixed as per details given below;

Date of Short Hand/Typing Test/ Counseling/Documentation: - 27.03.2021(Saturday)

Time for Short Hand/Typing Test : - 10.00 A.M.

Time for Counseling/Documentation : - 02.00 P.M.

Venue: - HPPCL Corporate Office, BCS, Himfed Building, Shimla

Therefore, based on your application, you are requested to appear in person for Shorthand/Typing Test followed by Counseling/Documentation (Only for those passing Short Hand/Typing Test) on the said date, time and venue. You are required to bring the following certificates/ documents essentially '**IN ORIGINAL**' for attending the Counseling/ Documentation; along with a self attested copy:-

1. Disability Certificate as issued by competent authority.
2. Matric Certificate.
3. Graduation Certificate.
4. Bonafide Himachali Certificate.

5. SC/ST/OBC/EWS & Antodaya/BPL Certificate.
6. All **updated** relevant certificates (As applicable) issued by the competent authority as mentioned in the Evaluation Criteria.
7. One pass port size recent photograph of the candidate

Further, your candidature is Provisional. You must, therefore, ensure that you fulfill all the conditions of eligibility laid down in the advertisement. In case you fail to produce the documents in original or if at any stage, it is found that you do not fulfill any of the conditions of eligibility, your candidature will be cancelled/ rejected and no appeal against such cancellation will be entertained. The fact that you have been called for counseling does not confer any right to be treated as eligible in all aspects for appointment.

No TA/DA will be admissible for the journey to and fro for appearing for counseling/ Documentation.

You are also directed to ensure the COVID-19 related instructions issued by GoHP from time to time such as wearing mask, Use of Aarogya Setu app and maintaining proper social distancing etc. and should carry personal water bottle and sanitizer during Counseling/ Documentation.

It is further informed that, the Department of Social Justice and Empowerment H.P. vide letter no. SJE-B-(15)-03/2014-I dated 23.08.2017 has approved following criteria to fill up posts reserved for Persons with Disabilities.

Sr. No.	Remarks	Maximum Marks	Competent Authority to issue the Certificate
1	Weightage for essential educational qualification as per the R&P Rules (%age of marks obtained in educational qualification prescribed for the post would be divided by 10)	10 (Ten)	Concerned University/Board.
2	Weightage for maximum disabilities as certificate by the Medical Board/Authorities:- (40% to 59%) =02 Marks. (60% to 79%) =04 Marks. (80% to 100%) =06 Marks.	6 (Six)	Health & Family Welfare Authorities/ Medical Boards.
3	Weightage for maximum additional qualification (%age of marks obtained would be divided by 25.	4 (Four)	Concerned University/Board.
4	Belonging to notified Backward Area or Panchayat, as the case may be.	1(One)	Concerned SDO (C), Tehsildar/ Naib Tehsildar.
5	Land less family/family having land less than one Hectare to be certified by the concerned Revenue Authority.	1 (One)	Concerned SDO (C), Tehsildar/ Naib Tehsildar.
6	Non-employment certificate to the effect that none of the family member is in Government/Semi Government.	1 (One)	Concerned SDO (C), Tehsildar/ Naib Tehsildar.
7	BPL family having family annual income (from all sources) below Rs. 40,000/- or as prescribed by the Government, from time to time.	2 (Two)	BPL Certificate: Concerned BDO (by taking the authenticate entries in the 'Parivar Register' as the basis of such certificate.) Income Certificate: Concerned SDO (C), Tehsildar/ Naib Tehsildar.
8	Widow/divorced/destitute/single women.	1 (One)	Concerned BDO (by taking the authenticate entries in the 'Parivar Register' as the basis of such certificate.)
9	Single daughter/Orphan	1 (One)	Concerned BDO (by taking the authenticate entries in the 'Parivar Register' as the basis of such

			certificate.)
10	Training of at least 6 months duration related to the post applied for from a recognized University/Institution.	1 (One)	Concerned University/Board.
11	Experience up to a maximum of 5 years in Govt./Semi Govt. Organization related to the post applied for (0.4 marks only for each completed year)	2 (Two)	Competent authority to the concerned Govt./Semi Govt. Organization.

Note: -

1. The candidate shall be eligible for appointment if he/she has passed Matriculation and 10+2 from any school Institution situated within Himachal Pradesh. Provided this condition is not applied to Bonafide Himachalis.
2. It should also be ensured that all the above certificates have been issued by the Competent Authority as mentioned above and must be valid on the date of counseling/ documentation.

This bears the approval of competent authority

Manager (P&A)
Recruitment Section

Copy for information and necessary action to:-

1. The Director, (ESOMSA), Block No.33, Shimla Bypass, SDA Complex, Kasumpti, Shimla Himachal Pradesh 171009 for information and necessary action in pursuance of Department of Personnel, GoHP Office Order dated 27.12.2017.
2. The Labour Commissioner-cum-Director Employment, GoHP, Himrus Building, Shimla for information and necessary action in pursuance of Department of Personnel, GoHP Office Order dated 27.12.2017
3. The Officer In charge, Placement, Special Employment Exchange for Physically Handicapped Persons, Directorate of Labour & Employment, Himachal Pradesh, Himrus Building, Shimla-171001.
4. The Sr. Manager (IT) for uploading on the website of HPPCL
5. The Dy. Manager (Estate), Corporate Office, HPPCL for availability of Conference Hall & coordinating with Recruitment Section for facilitation the Recruitment process.

Manager (P&A)
Recruitment Section