



Himachal Pradesh Power Corporation Limited

(A State Government Undertaking)

Himfed Building, BCS, New Shimla, Shimla-171009

Phones: 0177- 2670633, 2670716

CIN -U40101HP2006SGC030591

“NOTICE FOR RECRUITMENT”

Application on the prescribed format is invited for filling up of One (1) No. post in Workmen Cadre (equivalent to Class-III posts in GoHP) amongst the Persons with Disability (PwDs) on contract basis. Candidates who are Bonafide Himachalis and possess the requisite qualification as mentioned can apply against the following post.-

Name of Post /Pay Scale	No. of Post(s) to be filled	Disability under which the post is to be filled as per Department of (Pers.) GoHP OM dated 22.06.2020
Steno-Typist-Trainee at W-4 level (6400-20200+2300 Grade Pay (PB-2). However, during contract period fixed emolument amounting to Rs. 12150/- i.e. 6400+2300+3450/- shall be paid (where 3450/- is amount equivalent to 150% of the Grade Pay)	1	One post under clause (b) Deaf and Hard of Hearing;

The desirous candidates can submit their application on the address given below either personally or through registered/speed post on or before **31.03.2022 (till 5PM)**. For the candidates residing in District Lahaul & Spiti, District Kinnaur, Pangi and Bharmour Sub Division of District Chamba and Dodra Kwar Sub Division of District Shimla of Himachal Pradesh, the last date of receipt of application is **16.04.2022 (till 5PM)**. The HPPCL will not be responsible for delay in receipt of application due to any reasons whatsoever.

Address:- The Director (Personnel), HPPCL, Himfed Building, BCS, New Shimla, Shimla-171009. Ph. No. 0177-2670633.

FOR DETAILED ADVERTISEMENT & T&C PLEASE LOG ON TO www.hppcl.in


Director (Personnel)

DETAILED TERMS & CONDITIONS

1 No application shall be entertained after the due date.

2 Qualification Required :-

The requisite qualification is annexed as **Enclosure -“A”**.

3 Age Limit :-

1. The applicant must be a Bonafide resident of Himachal Pradesh.
2. The applicant should not less than 18 years and not more than 45 years as on the last date of receipt of application. Provide further that upper age limit is relax able for SC, ST & OBC to the extent permissible in accordance with the instruction issued by the H.P. Govt. from time to time.

4 Mode of Selection :-

In pursuance of Govt. instruction issued by the Department of Social Justice and Empowerment vide letter No. SJE-B-B(15)-03/2014-I dated 28.08.2017, selection of PwDs shall be made according to the following parameters:-

Sl. No.	Remarks	Maximum Marks	Competent Authority to issue the Certificate
1	Weightage for essential educational qualification as per the R&P Rules (%age of marks obtained in educational qualification prescribed for the post would be divided by 10)	10 (Ten)	Concerned University/Board.
2	Weightage for maximum disabilities as certificate by the Medical Board/Authorities:- (40% to 59%) =02 Marks. (60% to 79%) =04 Marks. (80% to 100%) =06 Marks.	6 (Six)	Health & Family Welfare Authorities/ Medical Boards.
3	Weightage for maximum additional qualification (%age of marks obtained would be divided by 25.	4 (Four)	Concerned University/Board.
4	Belonging to notified Backward Areas or Panchayat, as the case may be.	1(One)	Concerned SDO (C), Tehsildar/ Naib Tehsildar.
5	Land less family/family having land less than one Hectare to be certified by the concerned Revenue Authority.	1 (One)	Concerned SDO (C), Tehsildar/ Naib Tehsildar.
6	Non-employment certificate to the effect that none of the family member is in Government/Semi Government.	1 (One)	Concerned SDO (C), Tehsildar/ Naib Tehsildar.
7	BPL family having family annual income (from all sources) below Rs. 40,000/- or as prescribed by the Government, from time to time.	2 (Two)	BPL Certificate: Concerned BDO (by taking the authenticate entries in the 'Parivar Register' as the basis of such certificate.) Income Certificate): Concerned SDO (C), Tehsildar/Naib

			Tehsildar.
8	Widow/divorced/destitute/single women.	1 (One)	Concerned BDO (by taking the authenticate entries in the 'Parivar Register' as the basis of such certificate.)
9	Single daughter/Orphan	1 (One)	Concerned BDO (by taking the authenticate entries in the 'Parivar Register' as the basis of such certificate.)
10	Training of at least 6 months duration related to the post applied for from a recognized University/Institution.	1 (One)	Concerned University/Board.
11	Experience up to a maximum of 5 years in Govt./Semi Govt. Organization related to the post applied for (0.4 marks only for each completed year)	2 (Two)	Competent authority to the concerned Govt./Semi Govt. Organization.

5 Application form :-

Application form can be downloaded from the official website of HPPCL i.e. www.hppcl.in. No application on any other format will be accepted.

6 Documents [Self Attested photocopies only) to be sent with the application form.

- 6.1 Matric Certificate showing details of marks obtained.
- 6.2 10+2/Diploma/Degree Certificate in respective discipline/ post applied for.
- 6.3 SC/ST/OBC/EWS & Antodaya/BPL Certificate.
- 6.4 The entire relevant certificate (As applicable) issued by the competent authority as mentioned in part Evaluation Criteria above (photocopies should be attached).
- 6.5 One pass port size recent photograph of the candidate (duly signed by the applicant) pasted on prescribed box in the application form.

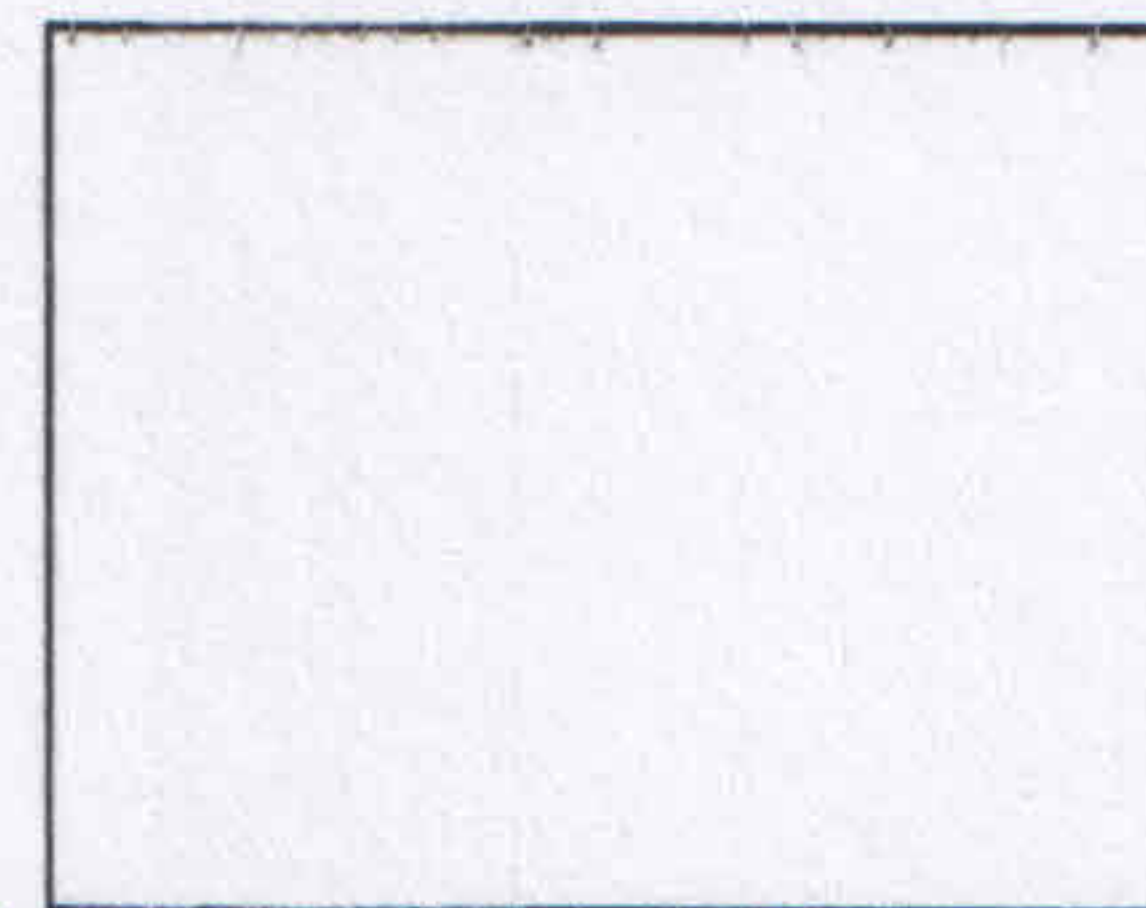
7 Other terms & conditions:-

- 7.1 The candidate must apply on prescribed form.
- 7.2 The candidate must fulfill all the required essential educational and other qualifications on the last date fix for the receipt of application form.
- 7.3 The applicant shall write his/her name as per the matriculation certificate in the relevant column of the application.
- 7.4 Incomplete application forms, not signed, without photo, column not filled in and application received after due date shall be rejected straightaway without assigning any reason.
- 7.5 No change shall be allowed after last date of receipt of application form i.e. SC/OBC/ST/EWS etc. vice versa.
- 7.6 The validity of EWS/IRDP/BPL certificate is of six months from the date of its issuance, the candidate required to furnish the valid certificate in support of his/her claim.

- 7.7 The candidate belonging to OBC category are required to produce OBC certificate, which should not more two years old at the time of last date fixed for last date of application, along with latest affidavit duly attested by the authority authorized under the Indian Oath Act stating that his/her status as OBC has not changed and that they are not excluded from the category of OBC on account of being covered under creamy layer. Such certificate should be based on the lineage of parent family. The validity of certificate is required to be seen at the time of scrutinizing.
- 7.8 Candidate who fulfills the conditions to the satisfaction of the Special Recruitment committee shall be required to appear for Skill test/evaluation process as the case may be as required against above posts at their own cost.
- 7.9 The candidate must ensure their eligibility in respect of category, experience age and essential qualification(s) etc. as mentioned in the advertisement to avoid rejection at any later stage.
- 7.10 The appointment of the candidate shall be temporary and the candidate shall remain in the service with the Corporation initially for a period of one year and on successful completion of one year as a trainee and thereafter he/she shall remain appointed for next period of 1 (one) year on contract basis. The contract, until/unless extended further shall ipso- facto stand terminated on the last working day of completion of the (two) 2 year period. The appointment is liable to be terminated in case the performance/ conduct of the Contract Appointee is not found satisfactory.
- 7.11 The candidate so appointed shall be governed for regularization as per the policy of GoHP issued from time to time; however he/she will have no right to claim regularization.
- 7.12 The candidate so appointed prior to his/her joining will have to submit a medical certificate of his/her fitness from an Authorized Govt. Medical officer/ Chief Medical Officer concerned.
- 7.13 The candidate so appointed will submit attested copies of certificates/ testimonials of his/her qualification, experience, and category etc. to the office at the time of joining and if any of the certificates/ testimonials or information is suppressed by the candidate and come to notice at later stage, the services as such shall be terminated and HPPCL may also take any other action against the appointee as deemed fit.
- 7.14 The HPPCL reserves the right to withdraw the advertisement/notice at any point of time.
- 7.15 This advertisement is also available on the website of HPPCL. i.e. www.hppcl.in.

"FORMAT"

Application for the post of _____



Duly signed Pass port size Photograph to be pasted
(Enclose one additional Photograph with this form)

1. Name of the Applicant (In block letter)

2. Father's Name

3. Date of Birth

4. Correspondence Address

5. Permanent Address

Mob. _____ **E-mail:-** _____

6. Educational Qualification other certificate to be attached

Academic _____.

Technical _____.

7. Disability certificate with %age & nature of disability

As shown in the certificate _____.

Category to which belong _____.

Experience if any _____.

**8. Name of Employment Exchange where candidate is registered
along with registration No.** _____.

I hereby declared that the particular furnished in this application form are true to the best of my knowledge and belief in case any information is found to be false in my candidature shall be liable to be rejected.

Date:-

Place: -

Signature of the applicant.

<i>Steno Typist- Trainee 1 (One) Post</i>			
Eligibility Condition <i>Age Limit:-18-45 Years</i>	Category	Nos. of Posts	Remarks
Essential Qualification:- i) Minimum Bachelor Degree from a recognized institution/ University, established by law by the State/ Central Govt. ii) Should possess the following speed in shorthand and type writing in both the language i.e. English & Hindi at the time of initial recruitment. SPEED IN SHORT HAND: English Hindi 60 WPM 60 WPM SPEED IN TYPING ON COMPUTER: English Hindi 30 WPM 25 WPM iii) Should have the knowledge of word processing/M.S. office in computer as prescribed by the recruiting authority. Desirable Qualification:- 1. Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in HP. 2. Willingness to work in any position and at any location within or outside Himachal Pradesh.	One (1) post under clause (b) Deaf and hard hearing;	1	

Other Conditions: -

- 1) A Candidate shall be eligible for appointment of the post, if he/she has passed Matriculation and 10+2 as the case may be from the School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachali.
- 2) Relaxation in qualification and age is as per the GoHP Policy/instructions.
- 3) Relaxation of 5 years in upper age limit is to be given to candidates belonging to project Affected Families, as per provisions under Clause 36.3 of Direct Recruitment Procedure manual.
- 4) Relaxation of 2 years in age and 2 % in qualification be given in respect of all those candidates who have successfully completed Apprenticeship Training in HPPCL.