



Himachal Pradesh Power Corporation Limited

(A State Government Undertaking)

Himfed Building, New Shimla-171009

Phone No. 0177-2670633, Fax No.: 0177-2671589

CIN-U4010HP2006SGC030591

OFFICE ORDER

The period of absence amid COVID-19 pandemic is being regularized through various instructions issued by Govt. of Himachal Pradesh as already endorsed by this office in the past. However, in cases where there is an exposure not occurred during discharge of official functions or forced isolation / quarantine on account of private visits the employees are being asked to apply for the leave of kind due for such period of absence in accordance with aforementioned instructions.

In this regard, various representations have been received from employees and it has been felt that COVID-19 being an unusual situation, an official may be on leave or on tour and may encounter a situation where he/she can become COVID positive or is asked for quarantine / isolation; and which cannot be intentional. Therefore, the matter has been re-considered in view of already embedded provision of 'Quarantine Leave' under provisio No. 17.03 of HPPCL's Leave Rules. Accordingly, it has been decided that in cases of private visits, the period of absence be regularized after sanctioning 'Quarantine Leave' in accordance with the said provisions of HPPCL's Leave Rules on case to case basis. However, the employees are required to put up request afresh in writing.

This order is issued with the prior approval of competent authority.

Director (Personnel)

Dated: 16/10/2020

No. HPPCL/P&A/Policy/Personnel/2019/Loose-10724-43
Copy forwarded to the following for information please:-

1. ES to Managing Director, HPPCL, Corporate Office, Shimla for kind information of Worthy Managing Director, HPPCL.
2. The Director (Civil), HPPCL, Corporate Office, Shimla-9.
3. The Director (Electrical), HPPCL, Corporate Office, Shimla-9.
4. The Director (Finance), HPPCL, Corporate Office, Shimla-9.
5. All the HoPs/ HoDs in HPPCL.
6. The Sr. Manager (IT), HPPCL, Shimla-9, with a request to upload this office order in the official website of HPPCL.
7. Notice Board.
8. Guard File.

for na pl.

Director (Personnel)