



# Himachal Pradesh Power Corporation Limited

(A State Government Undertaking)

Himfed Building, BCS, New Shimla, Shimla-171009

CIN : U40101HP2006SGC030591

## OFFICE ORDER

The following committees are hereby constituted for successful organizing the 17<sup>th</sup> Raising Day Celebrations at Corporate Office.

### PROGRAMME CONTROLLER

1. Sh. Rohit Sharda, General Manager (Generation)

#### **Duties:**

- a. The Programme Controller will be responsible for conducting the meetings of various committees and chalking out the details of action of various committees for successful organizing the Raising Day.

### ORGANIZING COMMITTEE

#### **Members:**

1. Sh. Sanjeev Gautam, DGM (CC), **Convener**
2. Ms. Nishi Bhatti, Sr. Manager (P&A)
3. Sh. Surender Kondal, Sr. Manager (CPT)
4. Sh. Gulshan Kumar, Sr. Manager (Elect)
5. Sh. Munish Kapatia, Deputy Manager (F&A)
6. Ms. Radhika, AE (Elect)
7. Mr. Anuj Heer, JO (P&A)
8. Sh. Jagdish Kumar / Sh. Dhan Kumar / Sh. Pratap Mishta / Sh. Lovesh Letka (Peons)

#### **Duties:**

- a. The committee will be responsible for successful organizing the Raising Day celebrations at the Corporate Office and other venues of celebration of Raising Day.
- b. The committee will be responsible for organizing all the events of 17<sup>th</sup> Raising Day.

### CULTURAL PROGRAMME COMMITTEE

#### **Members:**

1. Ms. Shivangi Sharma, Sr. Manager (P&A), **Convener**
2. Ms. Geeti Singh, Sr. Manager (P&A)
3. Ms. Anjali Sharma, Sr. Manager (EC)
4. Ms. Millie Chanda Gupta, Manager (F&A)
5. Ms. Sanwli Katoch, AO (R&R)
6. Ms. Kiran Verma, AO (R&R)
7. Ms. Bhawna Sharma, JO (R&R)
8. Ms. Meenakshi Rathore, CO (LAO)
9. Ms. Nisha, JO (F&A) / Ms. Bhanu Thakur, JO (F&A)
10. Ms. Anchal Thakur, JOA / Ms. Neha, JOA / Ms. Shreya Chauhan, DEO
11. Ms. Bhawna (CO) / Ms. Rinky (Attendant)



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### **Duties:**

- a. The committee will be responsible for organizing the cultural function at the venues of Raising Day.
- b. The committee will finalize the events for the cultural programme on HPPCL Raising Day.

### **TRANSPORT COMMITTEE**

#### **Members:**

1. Sh. Kishore Thakur, Dy. Manager (Estate) **Convener**
2. Sh. D.D. Shandil, CHDM
3. Sh. Sumit Chaudhary, JE (Elect)

#### **Duties:**

- a. The committees will provide the transportation support for organizing Raising Day.

### **HOSPITALITY COMMITTEE**

#### **Members:**

1. Sh. Munish Soni, Sr. Manager (F&A) **Convener**
2. Sh. Harish Rupta, Dy. Manager (CPT)
3. Sh. Sandeep Kumar, AO (Estate)
4. Sh. Varun Mahajan, AE (Elect)
5. Sh. Abhishek Sharma, AO (F&A)
6. Sh. Anuj Goel, CO (Estate)
7. Sh. Yogesh Kumar/Sh. Rajinder/Sh. Pritam (Estate)

#### **Duties:**

- a. The committee will be responsible for providing the refreshment at the Corporate Office and arranging tea, snacks & lunch to all participants at venues of function.

### **PRESS AND MEDIA COMMITTEE**

#### **Members:-**

1. Sh. Rahul Lotheta, Manager (PR); **Convener**
2. Sh. Akshay Vrat, AE (CP)
3. Sh. Sanjay Thakur, AO (F&A)
4. Sh. Manish Saklani, JO (Law)
5. Sh. Pratap Kumar (JOA)/ Sh. Jagdish Kumar (F&A), Peon

#### **Duties:**

- a. The committee will provide all the publicity related assistance for organizing the Raising Day like printing of flexes and publicity in media.



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## PURCHASE COMMITTEE

### Members:-

1. Sh. Naresh Thakur, Sr. Manager (F&A); **Convener**
2. Sh. Sumit Kaul, Sr. Manager (CP)
3. Sh. Sandeep Kumar, AO (Estate)
4. Sh. Chaman Lal, JO (P&A)

### Duties:

- a. The committee will purchase all the requisite items/materials requisitioned by the bid committees.

Conveners of the various committees are to hold meetings with respective committees to chalk out the details of arrangements and required logistic and get the same approved from Programme Controlling Committee latest by **10<sup>th</sup> December, 2023 (AN)**. The various committees constituted for the Raising Day will complete all the codal formalities for the purpose before making the payments.


  
Director (Personnel)

No. HPPCL/PR/9-13/2023 Vol. IV 15907-922

Dated: - 4/12/2023

### Copy for information to:

1. ES to Managing Director, HPPCL, Shimla-9 for favour of information of Managing Director please.
2. PS to Director (Civil), HPPCL, Shimla-9 for favour of information of Director (Civil) please.
3. PS to Director (Electrical), HPPCL, Shimla-9 for favour of information of Director (Electrical) please.
4. PS to Director (Finance), HPPCL, Shimla-9 for favour of information of Director (Finance) please.
5. All HoD's, HPPCL.
6. AGM (Finance)/DGM (Finance).
7. Sr. Manager (IT), HPPCL, Shimla-9 for uploading on HPPCL website.
8. Notice Board.

  
Director (Personnel)