



Office Order

Consequent upon the decision taken by the BOD in its 57th meeting held on dated 26.08.2016 vide Item No. 57.30, the word "Executive" appearing in following abstract of Clause 5.2 of Policy statement on manpower recruitment is hereby substituted with word "Supervisor" as under:-

Existing abstract of Clause 5.2 of Policy Statement on Manpower Recruitment	Revised abstract of Clause 5.2 of Policy Statement on Manpower Recruitment
(*)The induction level for executives, 75% posts will be filled up by Direct Recruitment and 25% posts will be filled up by promotion from S-2 and above level. For engineering executives , diploma in respective trade is mandatory for promotion to executive level. Similarly, other executives shall also be eligible only if they acquire minimum qualification prescribed for direct recruits.	(*)The induction level for executives, 75% posts will be filled up by Direct Recruitment and 25% posts will be filled up by promotion from S-2 and above level. For engineering supervisors , diploma in respective trade is mandatory for promotion to executive level. Similarly, "Other supervisors" shall be eligible only if they acquire minimum qualification prescribed for direct recruits.

Pursuant to the above, the Direct Recruitment Procedures Manual, Policy regarding Promotion of Executives and Supervisors, wherever required, shall stand revised and given effect as per above revision.

Director (Personnel)

Dated: 27/09/2016

No. HPPCL/P&A/57 BOD/16- 1334-59

Copy forwarded to the following for information and necessary action:-

1. PS to the Managing Director, HPPCL, Corporate Office, Shimla.
2. Stenographer to the Director (Electrical), HPPCL, Shimla.
3. PS to the Director (Civil), HPPCL, Shimla.
4. Stenographer to the Director (Finance), HPPCL, Shimla.
5. All HOPs/HODs, HPPCL.
6. The Company Secretary-cum-AGM, HPPCL.
7. The AGM (Finance-cum-CPT), HPPCL, Uttam Bhawan, Dogra Lodge, Shimla.
8. The Sr. Manager (IT), HPPCL, Uttam Bhawan, Dogra Lodge, Shimla with a request to upload this communication in the official website of HPPCL.
9. The Sr. Manager (F&A), Corporate Office, HPPCL, Shimla
10. The Dy. Controller (F&A), Corporate Office, HPPCL, Shimla.
11. All the Managers/Dy. Managers/POs (Establishment/ Recruitment/Estate/Admin), Corporate Office, HPPCL.
12. File No. HPPCL/P&A/Policy Circulars/16-.

Director (Personnel)