



Himachal Pradesh Power Corporation Limited
(A State Government Undertaking)

Himfed Building, BCS, New Shimla, Shimla-9
Phones: 0177-2670633, 2671831. Website: www.hppcl.in
CIN U4010HP2006SGC030591

HPPCL/P&A/2-7/2016-Vol.III/- 29/73-192

Dated: 07/03/18

To

All HOPs/HODs,
HP Power Corporation Limited.

Subject: Unilateral repatriation/ relinquishment of charge.

Sir,

Your kind attention is invited to this office letters No. HPPCL/P&A/1-11/2013-Vol.V-19860-84 dated 03.10.2012, HPPCL/ P&A/ 1-11/2 013-Vol.VI-11756-93 dated 01.10.2013, HPPCL/ P&A/ 1-14/ 2014-Vol.VIII-12685-725 dated 23.10.2013 and Office Order No. HPPCL/ P&A/ 1-14/ 2014-Vol VIII-23570-90 dated 20.03.2014 regarding immediate relinquishment and assumption of charge on receipt of unilateral transfer/ repatriation orders from HPSEBL without even waiting for proper endorsement from Corporate Office, HPPCL.

In context to the above, the instructions imparted vide ibid letters are not being adhered to and complied with by HOP/HOD in letter & spirit. This has now again been viewed seriously by the Management and in continuation to aforementioned instructions, it is once again reiterated that no officers/ officials be allowed to relinquish or relieve the charge at their own volition until such officials obtain No Dues Certificate and charge is properly handed/ taken over with charge report of ongoing/ pending works. You are, therefore, requested to bring into the notice the aforesaid instructions to the officers/ officials under your control for strict compliance.

It is further added not to issue any directions by any superior officer under your control for relieving of officers/ officials for relinquishment of charge unless formality of NDC/Handing/Taking over of charge is completed ^{and} the formal orders/endorsement are issued from Corporate Office, HPPCL, Shimla. Further, if any officers/ officials of your division is found to act in violation of Corporate Office instructions, disciplinary action against such officer/ official may be initiated.

This bears the approval of the Competent Authority.

Yours faithfully,

(J.S. Raitka)
Dy. General Manager (P&A)

Copy to the following for information and further necessary action:-

1. Sr. PS to the Director (Electrical), HPPCL for information of Director (Electrical), please.
2. PS to the Director (Civil), HPPCL for information of Director (Civil), please.
3. The Executive Director, HPSEBL, Vidyut Bhawan, Shimla.
4. AGM (Finance-cum-CPT), HPPCL, Shimla.
5. The Sr. Manager (IT), HPPCL to upload this communication in official website of HPPCL.
6. The Manager, S&W, HPPCL, Shimla.
7. The Manager, PRM, HPPCL, Shimla.

Dy. General Manager (P&A)

- Suresh. for upload
of website

Suresh
09/03/18