HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2006SGC030591)

Senior Manager (Procurement & Contracts)

Sainj Hydro-Electric Project (100 MW)

Sarabai, Distt. Kullu (HP)-175125

Website: www.hppcl.gov.in E-mail: smlarji.e@gmail.com

"SHORT TERM NOTICE INVITING QUOTATION"

Sealed quotations are hereby invited by the undersigned on behalf of Himachal Pradesh Power Corporation Limited (HPPCL) for **Attending Oil leakage from Neutral bushing of the Transformer no. -1 on Urgent Basis (Short Term Tender) at Berra Dol SPP (5MW)** subject to below mentioned terms & conditions. The quotations should reach in the office of undersigned on or before **08/01/2026** at 11:00 AM and the same shall be opened on **08/01/2026** at **11:30** AM in the presence of suppliers or their authorized representatives who may wish to be present at that time.

A. Price Schedule:

Sr. No.	Description	Qty	Unit	Per Unit Rate without GST (in Rs.)	Total Amount without GST (in Rs.)	Rate of applicable GST
1.	**Attending oil leakage of Transformer:** Repair to transformer leakage from neutral bushing by arranging oil filtration machine, lowering oil level and replacing the neutral bushing. Details of work are as under :-					
1 (a)	**Replacement of defective neutral bushing:** Opening the inspection chamber from top of transformer roof by unscrewing nut, bolts & washers to make a access upto neutral bushing bottom parts, opening nut, bolts of neutral bushing, taking out old defective neutral bushing and fixing new neutral bushing (to be provided by HPPCL) and tightening nut, bolts including replacing gasket if found defective.	01	Job			
1(b)	**Replacing gasket of inspection chamber:** Replacing gasket (to be provided by HPPCL) of inspection chamber after replacing neutral bushing as mentioned in item 1 (a) above, fixing nut, bolts and washers including tightening to make the same leak proof.	01	Job			
1 (c)	**Oil filtration:** Dehydration of entire oil of the transformer (approx. 2700 ltrs) to remove moisture contents and achieving proper dielectric strength of the oil.	01	Job			
Total						

Note: BDVof the filtered oil shall be as per relevant IS standard.

Responsibilities along with necessary Terms & Conditions for the bidder for carrying out the above work:

1. The contractor shall provide & make all necessary Gadgets for his workmen and supervisor engaged at site. Berra Dol SPP (5MW), HPPCL shall not in any way be responsible for accident minor, major or fatal to any of his workmen / supervisor or any damage arising there from during the pendency of the contract. All this shall be sole responsibility of the contractor.
2. Contractor shall bring his own tools and tackles to execute the work. Necessary transportation charges upto Berra Dol site shall be included in the rates quoted by the contractor.
3. While executing the work contract agreement, the contractor shall comply with all the statutory requirements as per Government Rules / Regulations /Acts/ Labour laws etc.
4. The contractor shall provide all Personal Protective Equipment (PPE) like safety belts, safety helmets, safety shoes & gloves etc. to all his workers and supervisor. Contractor shall ensure and responsible that no person shall work at site without PPE. Also, the contractor should have proper labour insurance policy covering all type risks.
5. The contractor shall be responsible for minimum wages act applicable at the time. The contractor is liable to pay minimum wages to skilled / semi-skilled worker/un-skilled workers engaged by him for this work as per the minimum wages fixed by the Labor and Employment Department, GoHP under Minimum Wages ACT or any other applicable law and nothing extra on this account shall be paid by HPPCL.
6. Safety means of access shall be provided to all working platforms and other working places by the contractor. Every ladder shall be securely fixed. Adequate precautions shall be taken to prevent danger. The contractor shall ensure all necessary scaffolds, ladders, fencing and lights to protect himself & engaged manpower with him from accidents and shall be bound to bear expenses of defense of every suit, action or other proceedings at law that may be brought by any person for injury sustained owning to neglect of the above precautions and to pay any damages and costs which may be awarded in any such suit, action or proceedings to any such person or which may with the consent of the Contractor be paid to compromise any claim by any such person. Berra Dol SPP (5MW) HPPCL shall not in any way be responsible for any accident minor, major or fatal to any of his workman/supervisor or any damage arising there from during the execution of work. All this shall be sole responsibility of the contractor.
7. Contractor shall ensure the EPF of manpower deployed at site to execute the work.
8. The contract will be entered for a period of 02 weeks from the date of award of contract. The contractor shall not be eligible for any claim or compensation either arising out of any delay in the work.
9. Execution of work shall be started within 1 week after signing or accepting the work order or as directed by EIC of the work as per the quantity mentioned in scope through Email/telephonically or by some other means.
10. Supervisor & other manpower deployed by contractor must have experience in similar job and shall have suitable technical/or physical competence to carry out work independently.
11. The contractor working personnel should already be familiarized with the type of systems and their use which are installed at Berra Dol SPP (5MW) before engaging to work.
12. The contractor shall carryout the work mentioned under the scope at Berra Dol SPP (5MW), HPPCL site only without affecting daily activities.
13. The scope of work shall be rendered during working hours between 9:00am to 6:00pm. However, proper shut down shall be given to contractor to execute the work as per site requirements.

14. The bidder should have experience for such works in other similar working space or solar plants etc.
15. It is the contractor responsibility to see that all the Berra Dol SPP (5MW), HPPCL materials entrusted and/or issued to him (If any) are carried safely and expeditiously to the site of the work. If Berra Dol SPP(5MW), HPPCL materials are lost, stolen or damaged while in transit or under custody of the contractor, the cost of the same @ twice of the prevailing market rate will be recovered from Contractor's dues and contractor will have no claim whatsoever on this account.
16. The contractor or its supervisor / staff shall not make any change / addition / alteration or modification to existing system without prior permission of Engineer In-charge (EIC) of work.
17. If any damage to the equipment/spare/items installed either functional or not occur by the contractor or its manpower engaged during execution of scope of work, the same equipment/spare/items installed shall be replace by the contractor. The replacing of materials/spares shall be verified or informed to BerraDol SPP, HPPCL authorized officials/EIC of work. The defective parts or whole equipment/spare/items should be replaced / repaired by the contractor within 3 days of time after happening of any damage and receiving telephonic/email from Engineer In-charge (EIC) of work, HPPCL for the same without any financial implications to Berra Dol SPP(5MW), HPPCL.
18. The firm/vendor shall repair/replace the defective items. The details of material replaced if any shall be shared with Berra Dol SPP (5MW), HPPCL officials.
19. To/ fro local transportation, Boarding, fooding and lodging of contractor / his manpower shall be included in the scope of contractor and quoted rates deemed to be included on the same.
20. Work shall be executed according to the Tender Conditions of Contract for this Project. Vendor/Contractor/Firm shall carry-out and complete the work in every respect in accordance with the contract and to the satisfaction of the EIC of Work at Berra Dol SPP (5MW), HPPCL.

B. Terms & Conditions:

1. Rates shall be F.O.R. at Berra Dol Solar Power Project, HPPCL, Naina Devi, Distt-Bilaspur, (HP) inclusive of packing, insurance, forwarding and all other charges whatsoever and shall be FIRM.
2. The evaluation of quotations shall be done without considering GST. The GST shall be paid extra as per actual applicability at the time of invoicing.
3. The quotations should be strictly as per the above specified price schedule and terms & conditions of HPPCL duly signed / stamped and quotations with any deviation in the same shall be rejected.
4. The copy of GST certificate/PAN card, MSME certificate, (if applicable) should be submitted with the offer/bid/quotation.
5. The Prospective bidder is requested to submit the bid/offer in a sealed cover along with all relevant documents superscribed with short term notice inviting quotation (NIQ) Ref. No. and quotation opening date along with the name and address of the bidder clearly mentioned on the envelope. The envelope should be sent at the address of undersigned.
6. HPPCL shall not be responsible for delay / failure in submission of the quotations.
7. The rates quoted by the bidders shall be valid for 90 days from the date of opening of quotations.
8. In case the scheduled date of opening of quotations happens to be a holiday, the quotations shall be opened on next working day.

9. HPPCL reserve its right to reject any one or all the quotations without assigning any reason thereof.
10. The quantity can be increased or decreased at the time of issuing of supply/job order.
11. In case of any dispute between HPPCL & Contractor, the jurisdiction of court shall be at Bilaspur, (HP) only.
12. **Completion Period: 02 Weeks from the date of issue of Job order.**
13. If the contractor fails to complete the work within the stipulated period, liquidated damages shall be applicable @ 0.5 percent of the contract price per week or part thereof subject to a maximum of 5% (five percent) of the contract price.
14. **Payment:** No advance payment shall be made. Payment shall be made to the contractor/vendor after successful completion of the entire work in all respect as mentioned under the scope of work and submission of duly signed/ certified tax invoices for the complete work.
15. **WORKMANSHIP:** Good workmanship is an essential prerequisite to be complied for this work. Entire work shall be carried out in the most workmanlike manner by skilled workers under competent supervision.
16. **ENGINEER IN-CHARGE (EIC) of Scope of Work: Junior Engineer (Electrical),** Berra Dol Solar Power Project (5MW), HPPCL, Distt-Bilaspur (H.P).
17. While generating the invoice for payment purposes, HPPCL GSTIN No. i.e. 02AABCH8615G1ZX be mentioned appropriately.
18. **Shipping/Billing Address:-** Assistant Engineer-cum-EIC, Berra Dol Solar Power Project, HPPCL, Naina Devi, Distt-Bilaspur, (HP)
19. **Undertaking:** The scope and all terms and conditions listed in above paras along with their sub-paras have been read carefully, understood and accepted.

Sr. Manager (P&C),
Sainj HEP, HPPCL,
Sarabai, Distt-Kullu, (HP)

No: HPPCL/SHEP/SM (P&C)/NIQ/2025-26 1356 – 61 **Dated:** 02/01/2026

Copy forwarded to the following:

1. The General Manager (Gen.), Himfed Building, HPPCL, Near BCS, New Shimla.
2. The Dy. General Manager (Elect.)-Cum-HoP, Sainj HEP, HPPCL, Sarabai, Distt. Kullu (HP).
3. The Sr. Manager (IT), Himfed Building, HPPCL, Near BCS, New Shimla with a request to upload NIQ on the official website of HPPCL please.
4. AE-cum-EIC, Berra Dol Solar Power Project, HPPCL, Naina Devi, Distt-Bilaspur, (HP).
5. The Finance and Accounting wing, Berra Dol, SPP, Distt. Bilaspur (HP)
6. Notice board.