



Himachal Pradesh Power Corporation Limited  
(A State Government Undertaking)  
Himfed Building, BCS, New Shimla-171009.  
Phone No. 0177- 2871812

### System Circular

It has been noticed that the payments/fee bills of Advocates engaged for conducting the cases on behalf of HPPCL before the Ld. Courts/Tribunals/Arbitrators etc. are used to be released to the Counsels/Advocates after its verification from the concerned Cell/HOPs/HODs of the Corporate in accordance with the financial powers defined in DoFP. But it was also realised that the tracking of payments released to the Advocates are not traceable easily.

Hence the necessity has been felt to formulate the Management of Accounts (periodically the payments released to the concerned Advocates) through this system circular in each concerned Cell/HOPs/HODs.

Now, in future while releasing the payments to the Advocates a vendor ID in SAP with parallel register of an Advocate in the concerned Cell/HOPs/HODs be also maintained. The verification of the Counsel Fee bill be made by the Office/Cell/Branch concerned (to whom the case directly pertains with previous payments released to the Advocate in that particular case) with photocopy of the assignment of the case to that Advocate.

The final bill will also be processed by the concerned Office/Cell/Branch (to whom the case directly pertains) after obtaining the entire case file with certified copy of the Judgement/Order etc., so that if the matter is assailed/placed before any Hon'ble Court/Authority then the concerned Office/Cell/Branch can be in a position to provide those documents immediately, as and when demanded.

Director (Personnel)

HPPCL/Law/ 167/Bills/Vol - III/2016-1893-55

Dated :- 25/4/18

Copy to:-

1. The PS to the Managing Director, HPPCL, Himfed Building, BCS, New Shimla for information please.
2. The Director (Civil), HPPCL, Himfed Building, BCS, New Shimla for information please.
3. The Director (Electrical), HPPCL, Himfed Building, BCS, New Shimla for information please.
4. The Director (Finance), HPPCL, Himfed Building, BCS, New Shimla for information please.
5. All the HOPs/HODs, HPPCL for necessary direction/intimation to the concerned please.

Director (Personnel)