



**Himachal Pradesh Power Corporation Limited**  
(A State Govt. Undertaking)

Himfed Building, BCS, New Shimla, Shimla-171009.  
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CIN:U40101HP2006SGC030591



(WINDOW ADVERTISEMENT FOR NEWSPAPERS)

**ADVERTISEMENT FOR ENGAGEMENT OF INDIVIDUAL  
CONSULTANT (CIVIL) IN HIMACHAL PRADESH POWER  
CORPORATION LIMITED, SHIMLA.**

The Himachal Pradesh Power Corporation Limited invites applications to engage individual consultant (Civil) to assist the Civil Contract Cell/ Civil Design Cell of HPPCL. Persons of experience, ability, integrity and standing who have adequate knowledge of and have shown capacity in dealing with the problems relating to the said fields and retired/ retiring atleast at the level of Draughtsman/HDM/Assistant Engineer/ Executive Engineer/ Sr. Executive Engineer/ Superintending Engineer/ Chief Engineer in a utility or equivalent position under the Government/Private Organization may apply through the procedure specified.

For details of the applications, term of appointment of the Individual Consultant kindly visit HPPCL website: <http://www.hppcl.in>

The interested candidates may send their applications along with certified 'Curriculum Vitae' to the Director (Personnel) Himachal Pradesh Power Corporation Limited, BCS, New Shimla- 171009, latest by **21<sup>st</sup> March, 2022 up to 5.00 P.M.**

Only shortlisted candidates shall be called for interview.

**Manager(P&A)  
Recruitment**

**ADVERTISEMENT FOR ENGAGEMENT OF INDIVIDUAL  
CONSULTANT (CIVIL) IN HIMACHAL PRADESH POWER  
CORPORATION LIMITED, SHIMLA.**

The Himachal Pradesh Power Corporation Limited invites applications to engage Consultant (Civil) to assist the Civil Contract Cell/ Civil Design Cell of HPPCL. The Eligibility, Scope of work and other T&C are as under:

**Eligibility:-**

The Consultant should be highly experienced and person of ability, integrity and standing who have adequate knowledge of and have shown capacity in dealing with matters related to the fields as specified in Scope of Work/TOR. The Consultant should fulfill following eligibility criteria:-

Sr. No.	Category	Age	Qualification & Experience
1	Retired from atleast at the level of Superintending Engineer/ Chief Engineer (C/M)	Applicant must be between the age of 45-65 years and should have sound health conditions to perform the assigned task with efficiency.	B.E./ B. Tech in Civil Engineering from any recognized institution/ University/ Autonomous bodies with 15 years of relevant post qualification experience. Persons well conversant with International Bidding Documents with respect to FIDIC etc. will be preferred.
2.	Retired from the level of Assistant Engineer/ Executive Engineer/ Sr. Executive Engineer (C/M)	Applicant must be between the age of 45-65 years and should have sound health conditions to perform the assigned task with efficiency.	B.E./ B. Tech in Civil Engineering from any recognized institution/ University/ Autonomous bodies with 10 years of relevant post qualification experience.
3.	Retired from atleast at the level of Draughtsman/HDM (Civil)	Applicant must be between the age of 45-65 years and should have sound health conditions to perform the assigned task with efficiency.	Two Years Diploma in Civil Draughtsman ship from any recognized ITI/ institution with 15 years of relevant post qualification experience.

**SCOPE OF WORK/ TERMS OF REFERENCE FOR THE ENGAGEMENT AS  
INDIVIDUAL CONSULTANT (CIVIL) IN HPPCL**

**Terms of Reference for the Individual Consultant(s) Retired from the level of  
Superintending Engineer/ Chief Engineer (C/M).**

- 1) Provide assistance & advise in the finalization of Bidding/RFP Documents for engaging contractors/ consulting firms for the various hydroelectric projects allotted to HPPCL from time to time.
- 2) Provide advice on contractual interpretations, arbitration matters and replies to audit paras of ongoing/ investigation projects.
- 3) Co-ordination with various funding agencies with respect to contractual matters etc. from time to time.
- 4) Any other advice related on Contractual issues.

**Terms of Reference for the Individual Consultant(s) Retired from the level of  
Assistant Engineer/ Executive Engineer/ Sr. Executive Engineer (C/M).**

The role of consultant will be to assist and facilitate in dealing with routine works of Civil contract Cell viz, processing of post award cases including contractual clarification, Dispute Board/ Arbitration, vetting of replies from contractual point of view, to be filed before Dispute Board, Arbitral Tribunals & Court etc., cases pertaining to Alternate Dispute Resolution Cell (ADRC), Replies to various audit paras, Preparation of Memoranda for approval of BODs etc., Preparation of Bidding documents of various work packages, Processing of EoT cases, any other miscellaneous works which may be assigned in the interest of HPPCL from time to time.

**Terms of Reference for the Individual Consultant(s) Retired from the level of  
Draughtsman/HDM(Civil)**

- 1) Provide assistance in the preparation and finalization of Bidding Documents for engaging contractors/ consulting firms for the various hydroelectric projects allotted to HPPCL from time to time.
- 2) Provide assistance in the preparation of drawings using latest software viz. AutoCAD etc. relating to but not limited to the different components of various projects in coordination with the different offices of HPPCL w.r.t. the finalization of drawings at different stages.
- 3) Any other connected matter as deemed fit, required for the processing of tender document of various projects, which are being carried out concurrently for which inputs from the field units and Design office shall be required.

**TERMS & CONDITION OF ENGAGEMENT AS INDIVIDUAL CONSULTANT**  
**(CIVIL) IN HPPCL**

1. The individual consultant should not be a direct employee of the any Govt./Semi Govt./PSUs/Private Organization who has direct /indirect mutual or clash interest with HPPCL and preferably should be retired/ retiring employee of a Govt./Semi Govt./PSU/Private Organization. The selected consultant shall require furnishing an undertaking regarding this on the date of his/her joining in HPPCL.
2. During the term of engagement the consultant shall devote the full attention to the performance of the services and shall at all time act with due diligence and efficiency and in accordance with the scope of work.
3. All reports, notes, drawings, specifications, statistics, plans, other documents and data compiled or made by the Individual consultant while performing the service shall be the property of HPPCL and upon his/her termination of the engagement shall be disposed of as the HPPCL shall direct. In case consultant shall not use the same for purposes unrelated to services without the prior approval of the HPPCL.
4. The Individual consultant will maintain the confidentiality of any commercial or proprietary information of the work assigned that he/ she may have received from the HPPCL or any other entity.
5. After the conclusion of the terms of agreement, the consultant shall not without the consent of the HPPCL engage any subsequent work on in connection with the Project or arising out of the Project provided, however, that such consent shall not be unreasonably withheld.
6. The assignment given to the Individual consultant will be time bound; however, the consultant shall have to be in the office between 10 AM to 5 PM to constitute a man day.
7. If the assignment given to the individual consultant is found unsatisfactory, the HPPCL reserve right to terminate the appointment of the individual consultant with a notice period of 15 days.
8. In case, the consultant is not willing to carry on his/her services, he/she shall also promptly notify the same in writing with a notice period of 15 days.
9. The HPPCL will review the performance of the selected consultant and the extension, if, any shall be based on the recommendations of the selection committee.

10. The individual consultant shall be required to provide his/her services for minimum 20 days per month; and which may increase subject to requirement of works.
11. The consultants shall be engaged initially for a period of six months and which may be extended on the basis of performance of individual consultant by the Managing Director.
12. The services will normally be performed in Civil Contract Cell Corporate Office at Shimla-171009 or Civil Design Cell at HPPCL, Design Office at Sundernagar-175019 as per the requirement of the HPPCL. However, the Consultant(s) may be required to be at project sites as and when required.
13. The consultant shall commence the services from the date of signing of contract, (Such date being hereinafter called "the date of commencement").
14. The consultant shall be entitled to the charges on account of providing consultancy service, Field Inspection, Travelling, Boarding and Lodging as described below:-

Sr. No.	Particulars	Category	Terms of Payment	Charges Payble	Remarks
1.	Regulation of remuneration for consultancy	Retired from the level of SE/CE (C/M)	For working of 8 hrs or more (Full daily) OR For outstation for attending meetings and official works etc.	₹ 4000/- Per day	This rate shall be applicable for the total number of days spent for attending the meeting/official works and for journeys days, 50% of the charges payable per days shall be provided that journey period is more than six hours.
	Travelling, Boarding & Lodging Charges		For traveling outside their local station	As per entitlement to the HPPCL Executives equivalent to post of SE/CE (C/M) as the case may be based on the post the individual consultant has last retired from.	Subject to production of documentary evidence and verification thereafter

2.	Regulation of remuneration for consultancy	Retired from the level of AE/XEN/Sr. XEN. (C/M)	For working of 8 hrs or more (Full daily) OR For outstation for attending meetings and official works etc.	₹ 3000/- Per day	This rate shall be applicable for the total number of days spent for attending the meeting/official works and for journeys days , 50% of the charges payable per days shall be provided that journey period is more than six hours.
	Travelling, Boarding & Lodging Charges		For traveling outside their local station	As per entitlement to the HPPCL Executives equivalent to post of AE/XEN/Sr. XEN.) C/M) as the case may be based on the post the individual consultant has last retired from.	Subject to production of documentary evidence and verification thereafter
3.	Regulation of remuneration for consultancy	Retired from atleast at the level of D/M /HDM (Civil)	For working of 8 hrs or more (Full daily) OR For outstation for attending meetings and official works etc.	₹ 1500/- Per day	This rate shall be applicable for the total number of days spent for attending the meeting/official works and for journeys days , 50% of the charges payable per days shall be provided that journey period is more than six hours.
	Travelling, Boarding & Lodging		For traveling outside	As per entitlement to the HPPCL	Subject to production of documentary.

	Charges		their local station	Officers equivalent to post of D/M /HDM as the case may be based on the post the individual consultant has last retired from	evidence and verification thereafter
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The Payment for travelling/ daily allowances and other expenses shall be paid within 20 (Twenty) days from HPPCL's receipt of the consultant's billing.

15. No fees, gratuities, rebates, gifts, commissions or other payments; other than those shown above under the Point No. 14 shall be given or received in connection with the selection process or the contract for consultancy in execution.
16. Any notice or request required or permitted to be given or made under this contract shall be in writing in English OR Hindi. Such notices or request shall be deemed to be duly given or made when it shall have been delivered by hand, mail to the party to which it is required to be given or made at such party's address as specified in the Contract document signed between both HPPCL and the Individual consultant.

The interested candidates may send their applications along with certified 'Curriculum Vitae' to the Director (Personnel), Himachal Pradesh Power Corporation Limited, BCS, New Shimla-171009, latest by **21<sup>st</sup> March, 2022 up to 5.00 P.M.**

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**Manager(P&A)**  
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