



**Himachal Pradesh Power Corporation Limited**  
(A State Govt. Undertaking)

Himfed Building, BCS, New Shimla, Shimla-171009.  
Phone: 0177-2670633, Fax No.: 0177-2671589  
CIN:U40101HP2006SGC030591



**OFFICE ORDER**

In continuation to this office order No. HPPCL/P&A/PRM/Miscell./2018-12532-50 dated 25.11.2020, regarding containing instructions to regulate and stagger the attendance, timing for arrival, lunch & departure as well as working hours of the employee, the order issued by the Chief Secretary to the Government of Himachal Pradesh vide No. Per(AP-B)-B(15)-19/2020 dated 28<sup>th</sup> November, 2020 (Copy enclosed), shall also be applicable in HPPCL.

It is, however, made clear that no employee shall leave the station, continue to be available on email/ mobile and shall remain ready for any kind of virtual meeting on the day of "Work from Home".

This is for information & necessary compliance to all.

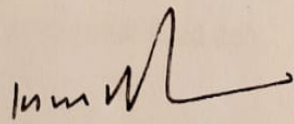
Director (Personnel)

Dated: 02/12/2020

No. HPPCL/P&A/PRM/Miscell./2018-12924-44

Copy forwarded to the following for information and further necessary action please:-

1. ES to the Managing Director, HPPCL, Corporate Office, Shimla for kind information of Worthy Managing Director please.
2. The Director (Civil), HPPCL, Corporate Office, Shimla-9.
3. The Director (Electrical), HPPCL, Corporate Office, Shimla-9.
4. The Director (Finance), HPPCL, Corporate Office, Shimla-9.
5. All the HoPs/HoDs in HPPCL.
6. The Sr. Manager (IT), HPPCL, Corporate Office, Shimla for uploading the Office Order in the Official Website of HPPCL.
7. Notice Board.
8. Guard file.

  
Director (Personnel)

Government of Himachal Pradesh  
Department of Personnel

No.Per (AP-B)-B(15)-19/2020

Dated: Shimla-171002,

28<sup>th</sup> November, 2020

**Order**

In partial modification of this Department's Order of even number dated the 24<sup>th</sup> November, 2020, it is hereby ordered in the public interest that:-

- (i) Government servants of all classes (Class-I to Class-IV) and categories of posts, including those working on contractual, daily wages, part-time and outsourcing basis will attend office on all working days except on Saturdays.
- (ii) All employees/ officers will work from home on all working Saturdays.
- (iii) Besides, the employees, who are Persons with Disabilities (*Divyangjan*) and require assistance of other person(s) to reach the workplace, shall continue to be exempted from attending office till 31<sup>st</sup> December, 2020.
- (iv) Other conditions stipulated in the earlier orders *ibid* will remain operative.

2. **This Order shall remain in force w.e.f. 1<sup>st</sup> December, 2020 to 31<sup>st</sup> December, 2020.**

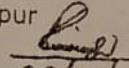
**By order**

**Anil Kumar Khachi**

Chief Secretary to the  
Government of Himachal Pradesh  
Phone No.0177-2621022

Endst. No. Per(AP-B)B(15)-19/2020 Dated:Shimla-171002, 28<sup>th</sup> November,2020  
Copy to :-

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All Heads of Departments in Himachal Pradesh.
3. The Registrar, HP High Court Shimla-171001.
4. The Divisional Commissioner, Shimla, Kangra and Mandi.
5. All Deputy Commissioners in Himachal Pradesh.
6. All the Superintendents of Police in Himachal Pradesh.
7. All the Managing Director/ Member Secretary/ Commissioner /Secretary/Chief Executive Officer/ Registrars of Boards/ Corporations/ Councils/ Authority/ Universities/ Municipal Corporations/Co-Operative Banks in HP.
8. The Secretary, HP Public Service Commission-171002.
9. The Secretary, HP Staff Selection Commission, Hamirpur

  
28/11/20  
**(Amarjeet Singh)**

Special Secretary(Personnel) to the  
Government of Himachal Pradesh  
Tel. No. 0177-2621022