



Himachal Pradesh Power Corporation Limited

(A State Government Undertaking)

Himfed Building, New Shimla-171009

Phone No. 0177-2670633, 2671831

CIN-U4010HP2006SGC030591

Dated:- 29/7/2022

No. HPPCL/P&A/8-4/Vol-II/10- 7079-90

To

All the HoPs/HoDs.

Under HPPCL.

Subject:- Revised Annual Performance Appraisal process in respect of Employees of Finance Discipline in Executive Category posted in locations other than Corporate Office Shimla.

Sir(s),

In partial modification to this office letter No. HPPCL/P&A/8-4 (Vol.- II)/10-12277-307 dated 03.09.2016; the Reporting, Reviewing & Accepting Authority in respect of Executives of Finance Discipline in locations other than Corporate Office, will be as under:-

Level	Reporting Authority	Reviewing Authority	Accepting Authority
E0 to E6	HoP	Senior most executive of Finance Discipline at Corporate Office (Not below the level of AGM/DGM)	Functional Director

Rest of the contents of the ibid letter will remain the same.

Director (Personnel)

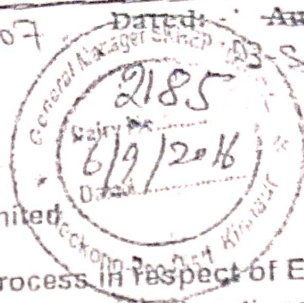
Himachal Pradesh Power Corporation Limited

(A State Government Undertaking)

Himfed Bhawan, Panjri, (Below Old MLA Quarters), Shimla-5.
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No. HPPCL/P&A/8-4(Vol-II)/10- 12274-307

Dated: Aug 2016



03-SEP-2016

To
All the HOP's/HOD's

Himachal Pradesh Power Corporation Limited

Subject: - Revised Annual Performance Appraisal process in respect of Employees of Finance Discipline in Executive Category posted in locations other than Corporate Office Shimla.

Sir

Please refer to this office letter no. HPPCL/P&A/8-4 (Vol.II) 10-11635-57 Dated 30.09.2011 vide which various formats of Annual Performance Appraisal Report alongwith guidelines for filling up the APARs in respect of Executive, Supervisory and Workmen Category were circulated to all the projects offices. In this regard, it has now been decided that in case of Finance Discipline at locations other than Corporate Office Shimla, the Reporting, Reviewing authority & Accepting authority shall be as under:-

Existing Authorities:-

Sl. NO.	Level	Reporting Authority	Reviewing Authority	Accepting Authority
1	E0 to E5	Sr. Manager	DGM/AGM	Functional Director
2	E6	DGM/AGM	GM/ED	Functional Director

Amended Authorities:-

Level	Reporting Authority	Reviewing Authority	Accepting Authority
E0 to E6	General Manager/HOP	GM (Finance)/Director (Finance)	Functional Director

Further, the above authorities in case of employees in finance discipline at Executive cadre at Corporate Office and in all other categories shall remain the same as per the aforementioned guidelines already circulated vide letter dated 30.09.2011

This is for information and necessary action to all concerned.

Director (Personnel)