



Himachal Pradesh Power Corporation Limited

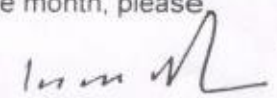
(A State Government Undertaking)

Himfed Building, Near BCS, New Shimla-171009.

Gentle Reminder

Sub:- Requirement of monthly attendance verification statement

Kindly refer to this office U.O No. HPPCL/F&A/CPT/BMA/2020(Vol.I)-21149-66 dated: 17/03/2020. In this context, it is once again requested that as a pre-requisite for disbursal of salary, an attendance verification statement upto 27th of the month, may kindly be provided to CPT section on 28th of the month, please


Director (Finance)

U.O.NO. HPPCL/F&A/CPT/ BMA/2020(Vol.I)-3520-39 Dated: 29-6-2020

1. E.S. to Worthy Managing-Director, HPPCL for information please.
2. P.A. to The Director(Personnel & Finance), HPPCL for information, please.
3. E.S. to The Director(Civil), HPPCL for information, please.
- 4.P.A. to Director(Electrical), HPPCL for information, please.
5. All the HoD's, HPPCL.
- 6.The Sr. Manager(IT) for information & necessary action with the request to upload the Attendance format at HPPCL website.
7. The Dy. Controller(F&A), HPPCL
8. The Manager(EE), Manager(S&W), Manager(Trainin/IR), Manager(PRM) & Manager(PR) Corporate Office.

